



CITY OF **TRINIDAD**

2017 BUDGET



OCTOBER 18TH, 2016



City of Trinidad

2017 Annual Budget

Trinidad will provide the highest quality service at the lowest possible cost

City Council

Phil Rico
Mayor

Liz Torres

Anthony Mattie
Mayor Pro-Tem

Joe Bonato

Pat Fletcher

Carlos Lopez

Michelle Miles

Management Staff

Audra Garrett
Assistant City Manager

Gabriel Engeland
City Manager

Cheryl Navarette
Finance Director

Tim Howard
Fire Chief

Mike Valentine
Utilities Superintendent

Charles Glorioso
Chief of Police

Tom Beach
Public Works Director

Dona Valencich
Human Resources
Director

Les Downs
City Attorney

Mallory Pillard
Library Director

Monica Schaaf
IT Director

Marty Velasquez
Sports & Recreation
Superintendent

Tara Marshall
Development Services
Director

Jonathan Taylor
Economic Development
Director

Anna Mitchell
Assistant to the City
Manager

John Garcia
Municipal Court

TABLE OF CONTENTS

2017 Budget Message.....	5
City Organization Chart.....	6
Ordinance Adopting Budget.....	7
 General Fund	
Budget Message.....	9
Statement of Revenues, Expenditures & Fund Balance.....	12
Revenue Summary.....	13
Revenue Details	14
Departmental Budget Expenditure Summary.....	17
 DEPARTMENTAL BUDGETS & WAGE SCHEDULES	
 General Government	
City Council.....	18
City Attorney.....	20
Municipal Court.....	21
City Administration/Management.....	23
Information Technology.....	25
Finance.....	27
Development Services.....	29
Visitor Welcome Center.....	31
Miscellaneous.....	33
Non-Discretionary.....	35
 Public Safety	
Police.....	36
Dispatch.....	38
Fire.....	40
 Public Works	
Engineering.....	42
General Maintenance.....	44
Public Works.....	46
Landfill.....	48
 Recreation	
Parks and Recreation Department.....	50
 Library	
Carnegie Public Library.....	52
 Economic Development	
ED.....	54

TABLE OF CONTENTS

Fleet		
	Fleet Replacement.....	56
 ENTERPRISE FUNDS		
 Power & Light Fund		
	Budget Message.....	57
	Statement of Revenues, Expenses and Change in Fund Balance.....	58
	Revenue Summary.....	59
	Expense Summary.....	60
	Capital Outlay Schedule.....	62
	Wage Schedule.....	63
 Water & Sewer Fund		
	Budget Message.....	64
	Statement of Revenues, Expenses and Change in Fund Balance.....	66
	Revenue Summary.....	67
	Expense Summary.....	68
	Capital Outlay Schedule.....	71
	Wage Schedule.....	72
 Gas Fund		
	Budget Message.....	74
	Statement of Revenues, Expenses and Change in Fund Balance.....	75
	Revenue Summary.....	76
	Expense Summary.....	77
	Capital Outlay Schedule.....	79
	Wage Schedule.....	80
 Capital Improvement Projects Fund		
	Budget Message.....	81
	Statement of Revenues, Expenses and Change in Fund Balance.....	82
	Revenue Summary.....	83
	Expense Summary.....	84
	Four Year Capital Investment/Project Plan.....	86
 Special Funds		
	Budget Message.....	87
	Lottery Fund.....	88
	Tourism Fund.....	90

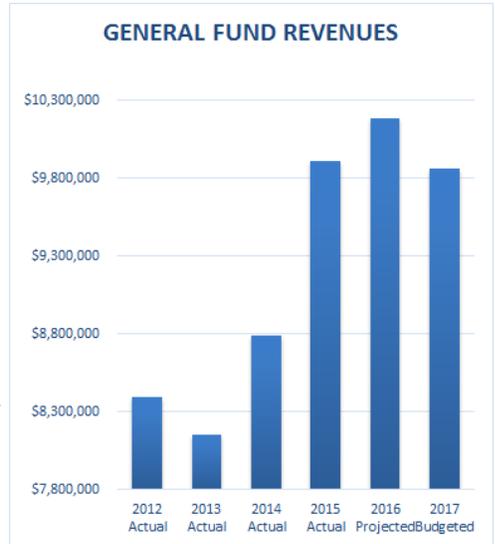


Honorable Mayor and City Council Members:

On behalf of the City’s Executive Team, we are pleased to present the 2017 Annual Budget and the five year Capital Improvement Plan for the City of Trinidad.

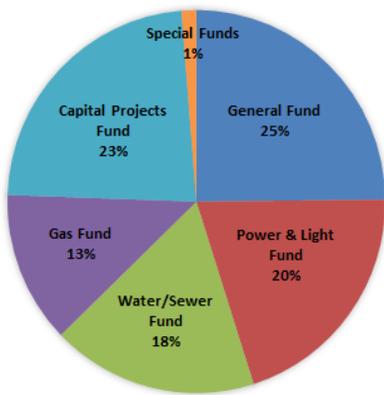
During the preparation of this budget, the Council’s established priorities for Artspace, City infrastructure upgrades, and ADA compliance requirements were the primary focus of our team. We were also driven by the community focus areas as defined through the Citizen Survey which include Public Safety, Public Works, Parks & Recreation, the Library and Economic Development. In addition, incorporating staff priorities of training and information technology upgrades are included in this budget. We are confident that these needs were addressed and met throughout this budget.

The 2017 General Fund expenditures have been increased by \$945,712 compared to the 2016 budget year. The Executive Team attributes most of this increase to the purchase of land in 2017. The remaining increase is due to “one-time” spending and not due to on-going operational costs. Disregarding the sale of land and one-time expenditures, the Executive Team was able to maintain the expenditure level as established in 2016



while meeting priorities set forth by Council and the community. Overall, our entire budget expenditures equal \$38,951,291.

BUDGET EXPENDITURES



To ensure that the budget remains balanced in the future, the executive team distinguished between on-going and one-time costs. This action has resulted in revenues exceeding expenditures throughout the budget, and expected surplus in the General Fund of \$191,504.

The General Fund Revenue is projected to increase by \$1.5 million. This is largely due to sales and use tax and revenue from the sale of land. Although we have projected a large increase in revenue for this upcoming year, we continue to remain conservative in our estimates.

This budget reflects the priorities that the Council has set, the direction and input from the City’s Boards and Commissions, and the recommendations of staff.

This budget continues to provide the highest possible service to the citizens of Trinidad at the lowest possible cost.

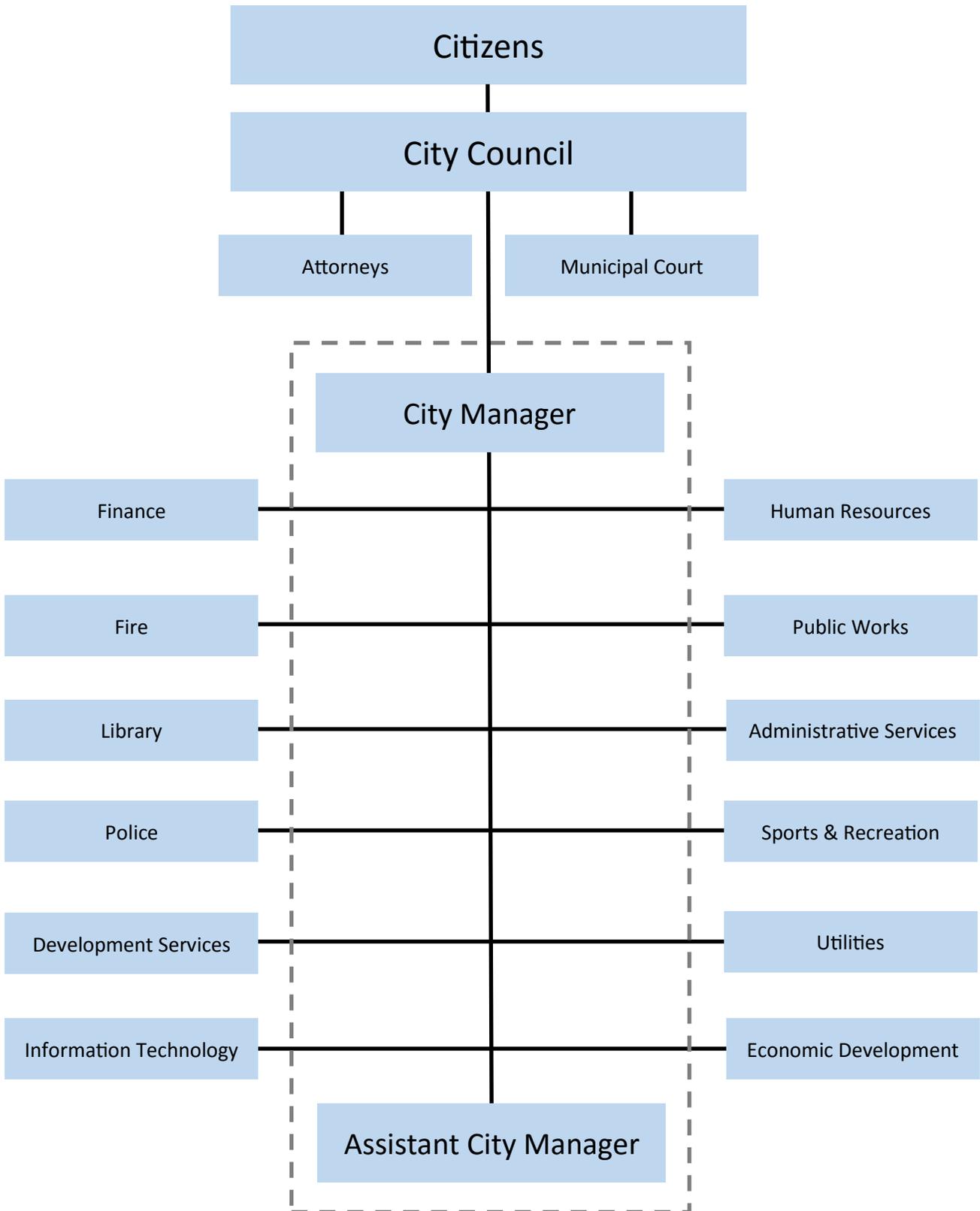
Respectfully,

Cheryl Navarette
Finance Director

Anna Mitchell
Asst. to the City Manager



CITY ORGANIZATION CHART





ORDINANCE NO. _____

AN ORDINANCE APPROPRIATING CERTAIN SUMS OF MONEY OUT OF THE REVENUES OF THE CITY OF TRINIDAD, COLORADO, TO DEFRAY AND MEET THE LIABILITIES OF THE CITY OF TRINIDAD FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017; SAID ORDINANCE BEING TERMED THE ANNUAL APPROPRIATION BILL FOR THE 2017 FISCAL YEAR

WHEREAS, in order to defray all expenses and liabilities for the fiscal year beginning January 1, 2017, and ending December 31, 2017, it is deemed necessary by the City Council of the City of Trinidad to appropriate the sums of money hereinafter set out.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRINIDAD, COLORADO:

Section 1: That the following sums of money be and the same are hereby appropriated out of the revenues of the City of Trinidad, Colorado, for the object and purpose as specified immediately preceding each sum to defray the expenses and meet the liabilities of the City of Trinidad, Colorado, for the fiscal year beginning January 1, 2017 and ending December 31, 2017, in accordance with the budget to be adopted by said Council of the City of Trinidad, Colorado, pursuant to and in compliance with Title 31 of the Colorado Revised Statutes of the State of Colorado:

GENERAL FUND

TOTAL EXPENDITURES \$ 9,670,280

POWER AND LIGHT FUND

TOTAL EXPENDITURES \$ 7,893,644

COMBINED WATER and SEWER FUND

TOTAL EXPENDITURES \$ 6,870,318

GAS FUND

TOTAL EXPENDITURES \$ 4,997,431

CAPITAL PROJECTS FUND

TOTAL EXPENDITURES \$ 9,028,118

LOTTERY FUND

TOTAL EXPENDITURES \$ 94,517

TOURISM FUND

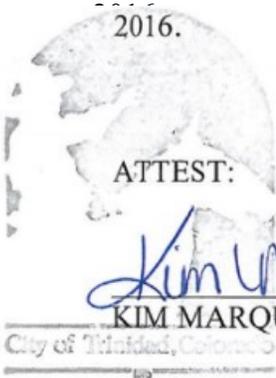
TOTAL EXPENDITURES \$ 396,983

TOTAL OF ALL FUND EXPENDITURES \$38,951,291

INTRODUCED BY COUNCILMEMBER MATTIE, READ AND ORDERED
PUBLISHED this 4th day of October, 2016.

FINALLY PASSED AND APPROVED this 18th day of October, 2016.

EFFECTIVE DATE OF THIS ORDINANCE SHALL BE THE 28th day of October,
2016.



ATTEST:

Kim Marquez
KIM MARQUEZ, Asst. City Clerk
City of Trinidad, Colorado

Phillip T. Rico
PHILLIP T. RICO, Mayor

2017 GENERAL FUND BUDGET MESSAGE

The General Fund for the City of Trinidad provides for the day-to-day governmental operations of the City including Administration, Public Safety, Streets and Parks & Recreation. Those categories of governmental operations and the associated expenses are supported by seven categories of revenues including Taxes, Licenses & Permits, Intergovernmental Revenues, Charges for Services, Fines & Forfeitures, Miscellaneous Revenues and Operating Transfers (PILOT) in from utility funds. The following describes and defines the categories of revenue sources and the departmental categories of expenditures for the General Fund in 2017.

GENERAL FUND REVENUES

Revenues into the City's General Fund come from the following sources:

I. TAXES

Ad-valorem Taxes - 2017 property tax revenue is budgeted at \$1.017 million which is 10.3% of the total budgeted revenue. This is \$1,300 more than the 2016 budgeted revenue.

Specific Ownership Taxes - Taxes collected from vehicle registrations based upon the number of vehicles listed to residents within the City. The assessment of ownership tax is determined in part by the vintage of the vehicle being registered. Revenue for 2017 budget is projected to be \$99,420 less than the 2016 budgeted revenue.

Sales and Use Taxes - At 54% of the budget, sales and use tax is by far the largest source of City revenue. The Sales and Use Tax budgeted revenue for 2017 is projected to be 20.6% more than the 2016 budget due to the impact from marijuana.

Cigarette Taxes - These taxes are levied and collected by the State and shared back with local governments based upon the proportion of local sales taxes to the total of state sales taxes. 2017 projections are comparable to 2016 revenue.

Franchise Fees - The City receives franchise fees from basic cable TV and telephone services. Cable TV fees are based upon 5% of gross annual sales of basic cable. TV service and telephone fees are payable at the rate of \$2.75 per year per telephone customer. The amount projected \$4,639 less than 2016 revenue.

II. LICENSES AND PERMITS

General Licenses and Permits - This category includes business licenses, liquor and other licenses as controlled and issued by the City. Revenue projections for 2017 are up from 2016 by \$82,373 or 85.5% from 2016 due to the increase in contractor, building and marijuana licenses and permits.

III. INTERGOVERNMENTAL REVENUES

Highway Users Tax Fund - Based upon the mileage and surface type of the City's street system, the City receives a portion of motor vehicle fuel taxes as levied by the State. The amount of HUTF monies expected for 2017 as projected by the Colorado Municipal League is comparable to 2016 revenue.

Severance Tax - These taxes levied by the State and shared with local governments are based upon the number of gas and mineral production employees residing in the City. The decline of methane gas drilling in the county continues to impact the local economy as many of the gas industry employees residing in the City have transferred out of Trinidad to retain employment elsewhere. The 2017 budget amount is considerably less as the 2016 amount of severance tax received was 72% or \$187,580 less than budgeted. Therefore, the 2017 budgeted amount is equal to the amount received in 2016.

Housing Authority Payment in Lieu of Tax - The City receives from the Housing Authority an annual payment based upon the tenant rent revenue charged for public housing units and the elderly housing complex. The 2017 budget amount is \$3,500 more than 2016 budgeted revenue.

Visitor Welcome Center - By contract the City receives funds from the State for the operation of the Visitor Welcome Center. 2017 revenue from State Funds is projected to be comparable to 2016 revenue. Funds are received on the basis of the State's fiscal year.

Grants - For 2017, the City budgeted \$193,198 to be received from State Grants for the Creative District and Comprehensive Plan.

IV. CHARGES FOR SERVICES

School District Security - Through an agreement with School District #1, the City receives compensation for security service to school district properties over and above the basic police protection.

Dispatch/Communication Services - Through an agreement with the County, and E-911 the City receives 40% match from Las Animas County and \$100,000 from E-911 for Dispatch Services.

Landfill Disposal Fees - Rate increases and operational changes are projected to increase 2017 revenue by approximately \$68,631 over the 2016 revenue budget.

Recreational and Cultural Fees - The City realizes revenues from users fees associated with recreational programming for the swimming pool, community center, and South Side Park. Associated miscellaneous revenues are also received from meeting room rentals and vending machines. Budgeted revenue for 2017 is \$5,465 more than 2016 budgeted revenue.

Delinquent Assessments - Utility customers whose accounts become delinquent are charged an assessment fee for the additional work necessary to collect on those delinquent accounts. Projected revenues for 2017 are comparable to 2016 revenue.

Other Miscellaneous Charges - Charges for zoning fees, false alarm calls and the patching and repair of City streets.

V. FINES AND FORFEITURES

Municipal/County Court - Revenues from the assessment of fines and court costs are projected to be \$17,760 less than 2016 revenue.

VI. MISCELLANEOUS REVENUES

Interest Income - The City realizes interest income from invested funds. The amount of monies kept in non-interest bearing accounts are held to a minimum. The majority of funds are placed in interest bearing accounts. Interest rates continue to be low and interest income continues to be flat.

Miscellaneous Revenues - Other revenues received by the City not categorized in any of the foregoing groups are included under Miscellaneous Revenues. These funds include such sources as reimbursement from insurance for property losses, rental fees and by sale of decommissioned vehicles and sale of land, etc.

VII. OPERATING TRANSFERS IN

The General Fund assesses a payment in lieu of taxes (PILOT) against the Power and Light, Water, and the Gas utility funds. This assessment against the enterprise funds is based upon the theory that such utilities would be subject to taxation if privately owned and operated. The City will minimize the amount of payment in lieu of taxes allowed for 2017. In 2016, the General Fund did not assess the enterprise funds for reimbursement of costs associated with work effort by the General Fund. Instead the General Fund allocated costs incurred on behalf of the enterprise funds for the billing and collection of utility accounts to the respective customers, the financial record keeping and all of the administrative processes handled by the General Fund for the enterprise funds. This practice will be carried forward in 2017. In addition, the payment in lieu of taxes (PILOT) has been reduced from 5% of utility fund service revenue to 1% netting a decrease from \$516,012 in 2016 to \$173,588 in 2017. Each Utility Fund will also transfer \$133,000 to the General Fund to support Economic Development and Fleet expenses.

REVENUE SUMMARY

The 2017 operating revenue budget is \$9.86 million. PILOT transfers-In from utility funds reflect 1.8% or approximately \$0.174 million of the total revenue. Total revenue for 2017 is \$1,496,845 more than 2016 projected revenue and is mostly due to an increase in Sales Tax due to marijuana sale, motor vehicle sales, new agreements to provide security for TSJC and MSRH, an increase in landfill disposal fees and recognition of the revenue earned from the sale of land for Economic Development. Projected revenues are budgeted to exceed the 2017 budgeted expenditures by \$191,506. Economic growth has continued to be slow across the nation and locally as consumers struggle with the effects of volatile energy prices, a decline in the housing market and slow job growth. Even with this trend, we remain cautiously optimistic that the Trinidad area will continue to support the local economy.

GENERAL FUND EXPENDITURES

Expenditures within the General Fund are divided into four basic categories. They include General Government, Public Safety (Police, Fire, Dispatch), Public Works (Engineering, Maintenance, Street, Landfill), and Sports and Recreation. The following departments including changes from the 2016 structure comprise the basic divisions.

General Government - City Council, City Attorney, Municipal Court, City Management/Administration, Information Technology, Finance, Development Services, Visitors Welcome Center, Miscellaneous and Non-Discretionary Costs. Employee Benefit, Property/Liability and Worker's Comp Insurance costs are now tracked in the cost center "Non-Discretionary" and not allocated to individual General Fund Department budgets to help department managers deal with cost they can control directly.

Public Safety - Police, Fire, and Dispatch.

Public Works - Engineering, General Maintenance Garage, Public Works and Landfill.

Parks and Recreation - Parks & Recreation, formerly titles Sports and Recreation, is one department with the budget expenditure items comparable to 2016 expenditures.

EXPENDITURES SUMMARY

The 2017 General Fund expenditure budget is \$9.67 million which is up 10.8% or \$945,712 from the 2016 adopted budget. Health Insurance costs reflect an 18.5% increase. \$6.62 million is budgeted for payroll and employee benefits which represents 68.5% of the total expenditure budget, with an additional \$934,118 of labor and benefits being allocated direct to utilities. Only employee positions that remained vacant in 2016 and are necessary are planned to be filled in 2017. Projected capital expense in the General Fund is minimal at \$65,200 in 2017.

GENERAL FUND
Statements of Revenues, Expenditures and Fund Balance

REVENUES:	2015	2016	2016	2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>BUDGET</u>
Taxes	\$ 6,562,071	\$ 5,826,301	\$ 6,914,562	\$ 6,632,917
Licenses & Permits	267,461	96,325	321,842	178,698
Intergovernmental Revenues	785,264	750,459	525,895	661,559
Charges for Services	773,596	800,764	732,302	1,033,824
Fines & Forfeitures	21,932	50,284	30,080	32,524
Miscellaneous Revenues	190,272	135,528	499,914	721,332
Other Revenues - Library	13,704	15,680	26,756	28,344
Transfers-in from Other Funds	<u>1,294,800</u>	<u>689,600</u>	<u>1,135,400</u>	<u>572,586</u>
 Total Revenues	 <u>9,909,100</u>	 <u>8,364,941</u>	 <u>10,186,750</u>	 <u>9,861,784</u>
 EXPENDITURES:				
General Government	2,593,317	3,135,081	2,523,289	3,188,323
Public Safety	3,868,824	3,203,622	3,089,903	3,499,063
Public Works	2,084,240	1,465,204	1,452,950	1,348,406
Parks & Recreation	466,912	337,597	279,546	327,323
Carnegie Public Library	234,849	176,624	162,662	181,604
GF In-Kind Expense to CIP	-	(195,000)	-	-
ED/Fleet	-	-	342,991	1,029,419
Contingency	-	406,440	166,300	96,142
Transfers Out—Other Funds	<u>-</u>	<u>492,919</u>	<u>1,842,919</u>	<u>-</u>
 Total Expenditures	 <u>9,248,142</u>	 <u>9,022,487</u>	 <u>9,860,560</u>	 <u>9,670,280</u>
 Revenues Over (Under) Expenditures	 660,958	 (657,546)	 326,190	 191,504
Adjust to Audit (Inspection Dept Expenses)	(98,650)	-	-	-
Fund Contributions (Fleet, IT, Econ Dev)	<u>-</u>	<u>(105,000)</u>	<u>-</u>	<u>-</u>
 Beginning Fund Balance	 <u>4,387,643</u>	 <u>4,636,364</u>	 <u>4,949,951</u>	 <u>5,276,141</u>
 Ending Fund Balance	 <u>4,949,951</u>	 <u>3,873,818</u>	 <u>5,276,141</u>	 <u>5,467,645</u>
 Fund Balance Restricted, Committed & Assigned				
Tabor Reserve	365,845	366,000	368,763	371,681
Health Ins Reserve	57,259	57,300	57,282	57,307
Landfill Reserve	126,345	126,500	126,703	127,061
Parkland Reserve	21,624	21,650	-	-
Eaglerock Subdivision	285,433	285,500	286,565	287,697
Library Reserve	30,034	41,800	26,427	16,900
Compensated Absences	918,761	689,860	918,761	1,044,596
Sewer Loan Payment (see transfer above)	-	-	-	-
Contingency* (see contingency above)	-	-	-	-
 Total Restricted, Committed & Assigned	 <u>1,805,301</u>	 <u>1,588,610</u>	 <u>1,784,501</u>	 <u>1,905,242</u>
Total Unrestricted Fund Balance	3,144,650	2,285,208	3,491,640	3,562,403
Less Fund Balance Reserve**	<u>2,312,036</u>	<u>2,255,622</u>	<u>2,465,140</u>	<u>2,417,570</u>
 FUND BALANCE AVAILABLE FOR FUTURE APPROPRIATION	 <u>\$ 832,615</u>	 <u>\$ 29,586</u>	 <u>\$ 1,026,500</u>	 <u>\$ 1,144,833</u>

*Goal is 1% of operating expenses

**Fund Balance Reserve Policy is 25% of three (3) months of operating expenses

GENERAL FUND REVENUE SUMMARY

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>TAXES</u>				
Property Taxes	\$ 995,304	\$ 883,100	\$ 873,028	\$ 873,000
ProRata Share - Library	147,000	132,300	132,300	143,700
Specific Ownership Tax	281,849	283,420	184,525	184,000
Sales & Use Taxes	4,040,467	3,820,780	4,290,218	4,605,044
Motor Vehicle Sales Tax	447,811	340,000	431,591	411,068
Sales Tax—Marijuana (5%)	544,974	255,097	986,264	310,000
Cigarette Tax	15,619	16,053	14,397	15,193
Franchise Fees	89,047	95,551	2,238	90,912
	<u>6,562,071</u>	<u>5,826,301</u>	<u>6,914,561</u>	<u>6,632,917</u>
<u>LICENSES & PERMITS</u>				
General Licenses & Permits	182,252	46,325	185,098	73,704
Building & Utility Permits	83,849	50,000	136,644	104,994
Other Licenses & Permits	1,360	-	100	-
	<u>267,461</u>	<u>96,325</u>	<u>321,842</u>	<u>178,698</u>
<u>INTERGOVERNMENTAL REVENUE</u>				
Highway Users Tax Fund (HUTF)	316,651	300,165	296,205	305,982
Severance Taxes	260,681	260,681	73,101	73,101
MJ Export Surcharge	-	50,000	300	-
Housing Authority	22,850	21,500	25,000	25,000
Visitor Welcome Center	54,837	64,278	64,278	64,278
Grants	130,245	53,835	67,011	193,198
	<u>785,264</u>	<u>750,459</u>	<u>525,895</u>	<u>661,559</u>
<u>CHARGES</u>				
School District Security	37,500	50,000	37,500	32,500
Dispatch Comm/Services	174,473	200,000	176,705	189,912
Landfill Disposal Fees	385,591	385,000	362,905	453,631
Swim Pool	30,746	25,000	25,000	32,202
Recreation/Culture	32,331	24,914	21,435	23,177
Delinquent Assessments	86,334	95,000	103,078	95,230
Other Miscellaneous Charges	32,806	20,850	5,679	9,172
MSRH Security	-	-	-	143,000
	<u>779,781</u>	<u>800,764</u>	<u>732,302</u>	<u>1,033,824</u>
<u>FINES & FORFEITURES</u>				
Municipal/County Court	<u>21,932</u>	<u>50,284</u>	<u>30,080</u>	<u>32,524</u>
<u>MISCELLANEOUS REVENUE</u>				
Interest Income	13,486	12,500	15,544	16,304
Mineral Leases	91,028	91,028	58,793	58,793
Miscellaneous Revenue	79,572	32,000	425,577	65,985
ED/Sale of Land	-	-	-	554,250
	<u>184,086</u>	<u>135,528</u>	<u>499,914</u>	<u>721,332</u>
<u>CARNEGIE PUBLIC LIBRARY</u>				
	<u>13,704</u>	<u>15,680</u>	<u>26,756</u>	<u>28,344</u>
<u>OPERATING TRANSFERS-IN</u>				
P&L - PILOT	383,300	383,300	370,000	76,198
P&L - Service Reimbursement	198,300	-	-	-
P&L - ED/Fleet Reimbursement	13,000	-	105,000	133,000
Water - PILOT	103,200	103,200	99,000	47,873
Water - Service Reimbursement	128,500	-	-	-
Water - ED/Fleet Reimbursement	26,000	-	220,000	133,000
Gas - PILOT	203,100	203,100	236,400	49,515
Gas - Service Reimbursement	226,400	-	-	-
Gas - ED/Fleet Reimbursement	13,000	-	105,000	133,000
	<u>1,294,800</u>	<u>689,600</u>	<u>1,135,400</u>	<u>572,586</u>
Total Revenue	<u>\$ 9,909,099</u>	<u>\$ 8,364,941</u>	<u>\$ 10,186,750</u>	<u>\$ 9,861,784</u>

GENERAL FUND

Revenue Details

	<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>TAXES</u>					
311.01	Property Taxes Current	\$ 972,339	\$ 863,100	\$ 863,100	\$ 843,880
311.02	Property Taxes Prior	16,620	10,000	9,795	20,054
319.01	Property Tax Interest	6,345	10,000	133	9,066
311.01	ProRata Share - Library	<u>147,000</u>	<u>132,300</u>	<u>132,300</u>	<u>143,700</u>
	Total Property Tax	<u>1,142,304</u>	<u>1,015,400</u>	<u>1,005,328</u>	<u>1,016,700</u>
312.02	Specific Ownership Tax (Auto Prop Tax)	281,849	283,420	184,525	184,000
313.01	Sales Tax	4,036,167	3,817,780	4,290,218	4,605,044
313.02	Motor Vehicle (Sales Tax)	447,811	340,000	431,591	411,068
313.03	Misc Building Use Tax	4,300	3,000	-	-
313.04	Sales Tax - Marijuana	<u>544,974</u>	<u>255,097</u>	<u>986,264</u>	<u>310,000</u>
	Sales & Use Taxes	<u>5,315,101</u>	<u>4,699,297</u>	<u>5,892,598</u>	<u>5,510,112</u>
314.01	Cigarette Tax	15,619	16,053	14,397	15,193
316.01	Franchise Fees	<u>89,047</u>	<u>95,551</u>	<u>2,238</u>	<u>90,912</u>
	Total Taxes	<u>6,562,071</u>	<u>5,826,301</u>	<u>6,914,561</u>	<u>6,632,917</u>
<u>LICENSES & PERMITS</u>					
321.01	Business Licenses	18,095	29,325	34,564	25,539
321.01-01	Business Application Fees	435	500	400	406
321.02	Contractors License	16,192	10,000	16,950	16,860
321.02-01	Contractors Application	3,325	1,500	6,550	4,606
321.03	Liquor License	5,551	5,000	5,874	6,293
321.04	Marijuana License & Application Fee	<u>138,655</u>	<u>-</u>	<u>120,760</u>	<u>20,000</u>
	General Licenses & Permits	<u>182,253</u>	<u>46,325</u>	<u>185,098</u>	<u>73,704</u>
322.01	Building Permits	83,849	50,000	136,644	104,994
322.06	Dog License	<u>1,359</u>	<u>-</u>	<u>100</u>	<u>-</u>
	Other Licenses & Permits	<u>85,208</u>	<u>50,000</u>	<u>136,744</u>	<u>104,994</u>
	Total License & Permits	<u>267,461</u>	<u>96,325</u>	<u>321,842</u>	<u>178,698</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
335.01	Hwy Users Tax Fund (HUTF)	316,651	300,165	296,205	305,981
335.04	Severance Taxes	260,681	260,681	73,101	73,101
335.05	MJ Export Surcharge	-	50,000	300	-
339.05	Housing Authority	22,850	21,500	25,000	25,000
335.03	Visitor Welcome Center	54,837	64,278	64,278	64,278
334.01	State Grants	129,945	53,835	61,250	-
334.02	Police Grants	300	-	2,491	-
334.03	Fed Grants	<u>-</u>	<u>-</u>	<u>3,270</u>	<u>-</u>
	Grants	130,245	53,835	67,011	193,199
	Total Intergovernmental	<u>785,264</u>	<u>750,459</u>	<u>525,895</u>	<u>661,559</u>

GENERAL FUND
Revenue Details Continued

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>CHARGES FOR SERVICES</u>				
342.04 School District Security	\$ 37,500	\$ 50,000	\$ 37,500	\$ 32,500
342.01 Dispatch Comm/Services	174,473	200,000	176,705	189,912
344.01 Landfill Disposal Fees	385,591	385,000	362,905	453,631
347.02 Swim Pool	30,746	25,000	25,000	32,202
347.01 Community Center	1,837	3,000	3,145	2,666
347.03 Other Rec Fees	24,760	17,514	18,290	20,511
347.06 Youth Advisory Council	5,735	4,400	-	-
371.04 Delinquent Assessments	86,334	95,000	103,078	95,230
341.01 Zoning	450	750	1,680	1,116
342.02 False Alarm	-	100	50	56
343.01 Patching & Repairs	32,356	20,000	3,949	8,000
MSRH Security	-	-	-	143,000
TSJC Security	-	-	-	55,000
Total Charges for Services	<u>779,782</u>	<u>800,764</u>	<u>732,302</u>	<u>1,033,824</u>
<u>FINES & FORFEITURES</u>				
351.01 Municipal Ct	18,002	44,784	27,496	29,101
351.02 County	<u>3,929</u>	<u>5,500</u>	<u>2,584</u>	<u>3,423</u>
Municipal/County Court	<u>21,931</u>	<u>50,284</u>	<u>30,080</u>	<u>32,524</u>
<u>MISCELLANEOUS REVENUE</u>				
361.01 Interest Income	13,486	12,500	15,544	16,304
371.16 Mineral Leases	91,028	91,028	58,793	58,793
391.11 ED/Sale of Land	-	-	221,312	554,250
TURA	-	-	-	26,000
Other	27,693	-	-	-
371.08 Penalties	2,531	2,000	3,359	2,841
371.15 Misc Revenue	40,692	10,000	200,000	60,527
371.22 Fleet & Rolling Stock	<u>8,656</u>	<u>20,000</u>	<u>906</u>	<u>2,617</u>
Total Misc Revenue	<u>184,086</u>	<u>135,528</u>	<u>499,914</u>	<u>721,332</u>

GENERAL FUND
Revenue Details Continued

	2015	2016	2016	2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>BUDGET</u>
<u>CARNEGIE PUBLIC LIBRARY</u>				
Other Contributions/Revenue	\$ 13,704	\$ 15,680	\$ 26,756	\$ 28,344
<u>OPERATING TRANSFERS-IN</u>				
339.02 P&L - PILOT	383,300	383,300	370,000	76,199
391.02 P&L - Service Reimbursement	198,300	-	-	-
392.02 P&L - ED/Fleet Reimbursement	13,000	-	105,000	133,000
339.03 Water - PILOT	103,200	103,200	99,000	47,873
391.03 Water - Service Reimbursement	128,500	-	-	-
392.03 Water - ED/Fleet Reimbursement	26,000	-	220,000	133,000
339.04 Gas - PILOT	203,100	203,100	236,400	49,516
391.04 Gas - Service Reimbursement	226,400	-	-	-
392.04 Gas - ED/Fleet Reimbursement	<u>13,000</u>	<u>-</u>	<u>105,000</u>	<u>133,000</u>
 Total Transfers-in	 <u>1,294,800</u>	 <u>689,600</u>	 <u>1,135,400</u>	 <u>572,588</u>
 Total Revenue	 <u>\$ 9,909,099</u>	 <u>\$ 8,364,941</u>	 <u>\$ 10,186,750</u>	 <u>\$ 9,861,786</u>
 Total Revenue	 9,909,099	 8,364,941	 10,186,750	 9,861,786
Expenditures	<u>9,248,143</u>	<u>8,724,568</u>	<u>9,860,560</u>	<u>9,670,280</u>
Net Gain (Loss)	660,956	(359,627)	326,190	191,506

GENERAL FUND
Departmental Budget Expenditure Summary

	2015	2016	2016	2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>BUDGET</u>
<u>GENERAL GOVERNMENT</u>				
4111 City Council	\$ 56,692	\$ 51,800	\$ 56,185	\$ 22,450
4113 City Attorney	99,773	60,000	68,000	75,590
4121 Municipal Court	49,051	44,301	40,852	44,024
4132 City Management/Admin	436,299	132,785	150,768	192,149
4135 Information Technology	77	98,467	69,295	122,821
4151 Finance & Accounting	687,652	214,913	167,720	69,728
4191 Development Services	395,289	277,659	121,720	244,870
4194 Visitors Welcome Center	102,172	76,385	61,174	84,008
4195 Miscellaneous	736,534	591,450	2,360,956	547,409
4196 Non-Discretionary Costs	<u>-</u>	<u>1,587,321</u>	<u>1,269,538</u>	<u>1,785,274</u>
Total General Government	<u>2,563,539</u>	<u>3,135,081</u>	<u>4,366,208</u>	<u>3,188,323</u>
<u>PUBLIC SAFETY</u>				
4211 Police	2,074,663	1,661,157	1,636,431	1,925,871
4215 Dispatch	395,375	340,329	276,801	333,925
4221 Fire	<u>1,398,786</u>	<u>1,202,136</u>	<u>1,176,671</u>	<u>1,239,267</u>
Total Public Safety	<u>3,868,824</u>	<u>3,203,622</u>	<u>3,089,903</u>	<u>3,499,063</u>
<u>PUBLIC WORKS</u>				
4312 Engineering	153,169	108,290	135,676	47,622
4313 General Maintenance	256,632	205,412	183,169	217,630
4314 Public Works	1,388,441	957,314	968,329	903,155
4315 Landfill	<u>285,995</u>	<u>194,188</u>	<u>165,776</u>	<u>179,999</u>
Total Public Works	<u>2,084,240</u>	<u>1,465,204</u>	<u>1,452,950</u>	<u>1,348,406</u>
<u>SPORTS & RECREATION</u>				
4511 Sports & Recreation	466,912	337,597	279,546	327,323
Total Sports & Recreation	<u>466,912</u>	<u>337,597</u>	<u>279,546</u>	<u>327,323</u>
<u>LIBRARY</u>				
4550 Carnegie Public Library	<u>234,850</u>	<u>176,624</u>	<u>162,662</u>	<u>181,604</u>
Total Carnegie Public Library	<u>234,850</u>	<u>176,624</u>	<u>162,662</u>	<u>181,604</u>
<u>ED/FLEET</u>				
4650 Economic Development	-	-	100,830	789,000
4660 Fleet Replacement	<u>-</u>	<u>-</u>	<u>242,161</u>	<u>240,419</u>
Total ED/Fleet	<u>-</u>	<u>-</u>	<u>342,991</u>	<u>1,029,419</u>
<u>CONTINGENCY</u>				
4195 Contingency (1%)	<u>29,778</u>	<u>406,440</u>	<u>166,300</u>	<u>96,142</u>
Total Expenditures	<u>\$ 9,248,143</u>	<u>\$ 8,724,568</u>	<u>\$ 9,860,560</u>	<u>\$ 9,670,280</u>

**CITY COUNCIL
Budget Detail**

<u>4111</u>	<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
1001	Wages	49,800	\$ 49,800	49,800	12,450
2001	Social Security & Medicare	3,810	-	-	-
2006	Workers' Comp	968	-	-	-
5031	Travel & Mileage	<u>2,114</u>	<u>2,000</u>	<u>6,385</u>	<u>10,000</u>
	Total Expenditures	<u>\$ 56,692</u>	<u>\$ 51,800</u>	<u>\$ 56,185</u>	<u>\$ 22,450</u>
	Allocated Direct Labor Costs				(37,350)

**CITY COUNCIL
2017 Wage Schedule**

	<u>2016 HOURLY</u>	<u>2016 ANNUAL</u>	<u>2017 HOURLY</u>	<u>2017 ANNUAL</u>
<u>CITY COUNCIL (.36)</u>				
Mayor	\$ -	\$ 10,200	\$ -	\$ 10,200
Councilmember	-	6,600	-	6,600
Councilmember	-	6,600	-	6,600
Councilmember	-	6,600	-	6,600
Councilmember	-	6,600	-	6,600
Councilmember	-	6,600	-	6,600
Councilmember	-	<u>6,600</u>	-	<u>6,600</u>
 Total Base Wage/Salary		<u>49,800</u>		<u>49,800</u>
 Wage Allocation		<u>-</u>		<u>(37,350)</u>
 Total Wage/Salary		<u>\$ 49,800</u>		<u>\$ 12,450</u>

CITY ATTORNEY

Budget Detail

<u>4113</u>	<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
1001	Wages	\$ 77,719	\$ -	\$ -	\$ -
1003	Vacation & Sick Pay Off	-	-	-	-
2001	Social Security & Medicare	5,792	-	-	-
2002	Health Insurance	5,593	-	-	-
2003	Life Insurance	72	-	-	-
2005	Retirement	2,331	-	-	-
2006	Workers' Comp	(327)	-	-	-
3302	Legal Services	6,611	60,000	68,000	72,590
5030	Training	337	-	-	3,000
5031	Travel & Mileage	647	-	-	-
6012	Dues & Subscriptions	580	-	-	-
6022	Office Expense	178	-	-	-
6023	Other Operating Expense	-	-	-	-
6032	Small Equipment	<u>240</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	<u>\$ 99,775</u>	<u>\$ 60,000</u>	<u>\$ 68,000</u>	<u>\$ 75,590</u>

MUNICIPAL COURT

Budget Detail

<u>4121</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 44,820	\$ 42,301	\$ 39,338	\$ 42,414
1003	Vacation & Sick Pay Off	-	-	-	-
2001	Social Security & Medicare	3,337	-	-	-
2003	Life Insurance	72	-	-	-
2005	Retirement	630	-	-	-
2006	Workers' Comp	(910)	-	-	-
3102	Credit Card Fees	85	300	61	100
3302	Court Appointed Counsel	-	-	-	-
3303	Substitute Judge	-	500	-	500
5036	Jail Expenses	-	100	-	100
6012	Dues & Subscriptions	60	300	60	60
6022	Office Expense	430	600	148	850
6023	Other Operating Expense	322	-	1,245	-
6032	Small Equipment	205	200	-	-
6035	Stationery & Forms	-	-	-	-
	Total Expenditures	<u>\$ 49,050</u>	<u>\$ 44,301</u>	<u>\$ 40,852</u>	<u>\$ 44,024</u>

MUNICIPAL COURT
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>MUNICIPAL COURT (.36)</u>				
Judge	\$ -	\$ 23,674	\$ -	\$ 23,757
Court Manager .50	-	<u>18,627</u>	-	<u>18,657</u>
Total Base Wage/Salary		<u>42,301</u>		<u>42,414</u>
Wage Allocation		-		-
Total Wage/Salary		<u>\$ 42,301</u>		<u>\$ 42,414</u>

CITY MANAGEMENT/ADMINISTRATION

Budget Detail

<u>4132</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 339,372	\$ 120,461	137,989	\$ 123,587
1002	Overtime	-	-	-	-
1003	Vacation & Sick Pay Off	6,580	924	1,600	1,262
2001	Social Security & Medicare	25,343	-	-	-
2002	Health Insurance	28,884	-	-	-
2003	Life Insurance	306	-	-	-
2005	Retirement	9,573	-	-	-
2006	Workers' Comp	165	-	-	-
2007	Unemployment Ins	-	-	-	-
3304	Other Professional Services	1,893	-	-	40,000
4305	Radio/Communications	1,624	1,400	1,323	-
4313	Equipment Repair	-	-	-	-
4340	Vehicle Maintenance	3,041	-	-	-
5003	Car Allowance	-	-	-	-
5031	Travel/Training/Mileage	11,390	10,000	9,234	12,000
6012	Dues & Subscriptions	376	-	-	10,000
6022	Office Expense	1,567	-	621	700
6023	Other Operating Expense	331	-	-	-
6032	Small Equipment	1,257	-	-	-
6035	Stationery & Forms	-	-	-	-
	Total Management/Admin	<u>431,702</u>	<u>132,785</u>	<u>150,768</u>	<u>187,549</u>
<u>4140</u>	<u>ELECTIONS</u>				
5019	Elections	4,597	-	-	4,600
6023	Other Operating	-	-	-	-
	Total Elections	<u>4,597</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	<u>\$ 436,299</u>	<u>\$ 132,785</u>	<u>\$ 150,768</u>	<u>\$ 192,149</u>
	Allocated Direct Labor Costs		(301,565)		(244,353)

CITY MANAGEMENT/ADMINISTRATION
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>CITY MANAGER (.36)</u>				
City Manager	\$ -	\$ 103,084	\$ -	\$ 103,707
HR Director	-	55,168	-	55,250
Assistant to the City Manager	-	38,000	-	43,623
Assistant City Manager/City Clerk	-	72,484	-	72,567
Assistant Court Clerk	17.91	37,253	17.95	37,336
Assistant City Clerk	17.90	18,627	17.94	18,657
Admin Assistant	-	-	15.38	32,000
Intern	-	-	10.00	<u>4,800</u>
 Total Base Wage/Salary		<u>324,596</u>		<u>367,940</u>
 Wage Allocation		<u>(204,135)</u>		<u>(244,353)</u>
 Total Wage/Salary		<u>\$ 120,461</u>		<u>\$ 123,587</u>

INFORMATION TECHNOLOGY

Budget Detail

<u>4135</u>	<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
1001	Wages	\$ -	\$ 53,364	\$ 49,008	\$ 17,021
1003	Vacation & Sick Pay Off	-	-	15,237	-
2001	Social Security & Medicare	-	-	758	-
2002	Health Insurance	-	-	3,987	-
2003	Life Insurance	-	-	305	-
2005	Retirement	-	-	-	-
2006	Workers' Comp	-	-	-	-
5029	Telephone	-	1,400	-	28,800
5031	Training/Travel/Mileage	-	10,000	-	2,000
6012	Dues & Subscriptions	-	-	-	-
6022	Office Expense	-	-	-	-
6040	Software Licenses	77	17,072	-	15,250
6041	Subscription Fees	-	7,500	-	-
6042	Projects	-	3,662	-	-
6043	Windows Server	-	5,469	-	2,000
6032	Small Equipment	-	-	-	-
3402	Contract Services	-	-	-	11,250
	Disaster Recovery	-	-	-	10,000
	Subscriptions and Services	-	-	-	10,500
	Client Access Licenses-VMWare	-	-	-	6,000
	PD/Fire Vehicle Equipment	-	-	-	20,000
	Total Expenditures	<u>\$ 77</u>	<u>\$ 98,467</u>	<u>\$ 69,295</u>	<u>\$ 122,821</u>
Notes:	Allocated Direct Labor Costs		(37,431)		(51,062)

INFORMATION TECHNOLOGY

2017 Wage Schedule

<u>INFORMATION TECHNOLOGY</u>	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
Director	\$ 25.96	\$ 54,165	\$ -	\$ 68,083
Support Info Technician .75	15.50	<u>32,240</u>	-	<u>-</u>
Total Base Wage/Salary		<u>86,405</u>		<u>68,083</u>
Position Allocation		<u>(33,041)</u>		<u>(51,062)</u>
Total Wage/Salary		<u>\$ 53,364</u>		<u>\$ 17,021</u>

FINANCE
Budget Detail

<u>4151</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 449,601	\$ 185,798	\$ 149,573	\$ 56,033
1002	Overtime	2,143	700	-	-
1003	Vacation & Sick Pay Off	39,865	615	-	-
2001	Social Security & Medicare	34,966	-	-	-
2002	Health Insurance	89,161	-	-	-
2003	Life Insurance	702	-	-	-
2005	Retirement	12,763	-	-	-
2006	Workers' Comp	(632)	-	-	-
3402	Outside Contract Services	13,585	-	6,000	6,000
4313	Equipment Repair	303	-	116	300
5003	Car Allowance	16,500	-	-	-
5004	Clothing Allowance	800	800	-	800
5021	Postage	21,362	21,500	7,519	-
5030	Training/Travel/Mileage	1,894	3,500	1,334	3,000
5031	Travel & Mileage	1,512	-	-	-
6022	Office Expense	1,916	2,000	3,173	2,095
6023	Admin Other Operating	398	-	5	-
6032	Small Equipment	813	-	-	1,500
	Total Expenditures	<u>\$ 687,652</u>	<u>\$ 214,913</u>	<u>\$ 167,720</u>	<u>\$ 69,728</u>
	Allocated Direct Labor Costs		(73,072)		(168,098)

FINANCE
2017 Wage Schedule

<u>DEPARTMENT</u>	<u>2016 HOURLY</u>	<u>2016 ANNUAL</u>	<u>2017 HOURLY</u>	<u>2017 ANNUAL</u>
<u>FINANCE-ACCOUNTING-EDP</u>				
Finance Director	\$ -	\$ 81,984	\$ -	82,083
Purchasing Agent	21.42	44,554	21.50	44,720
Accts. Payable/Fin. Clerk	20.31	42,246	20.35	42,328
Budget Analyst	20.04	40,000	26.44	55,000
Delinquent Clerk/Cashier*	18.48	<u>38,439</u>	-	<u>-</u>
Total Base Wage/Salary		<u>247,223</u>		<u>224,131</u>
Wage Allocation		<u>(61,425)</u>		<u>(168,098)</u>
Total Wage/Salary		<u>\$ 185,798</u>		<u>\$ 56,033</u>

*Moved to Utilities

DEVELOPMENT SERVICES

Budget Detail

<u>4191</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 105,759	\$ 51,330	\$ 43,998	\$ 56,526
	Overtime	438	-	262	-
1003	Vacation & Sick Pay Off	12,067	-	-	-
2001	Social Security & Medicare	8,777	-	-	-
2002	Health Insurance	7,120	-	-	-
2003	Life Insurance	96	-	-	-
2005	Retirement	3,548	-	-	-
2006	Workers' Comp	13	-	-	-
3304	Outside/Professional Services	44,394	-	-	-
3306	Comprehensive Plan	85,656	31,250	8,157	23,416
3307	TURA	11,600	10,000	279	-
3308	Historic Preservation Commission	-	1,000	-	5,000
3402	Contract Services	13,240	150,709	37,256	113,000
3405	Planning Creative District	-	23,520	1,926	26,928
3406	Planning Commission	-	1,000	-	5,000
	Scenic & Historic Byway	1,125	-	-	-
3407	Space to Create	78,251	-	18,857	-
3408	Brownfield Grant Services	-	-	5,769	-
4305	WiFi/Cellphone	-	700	-	-
4340	Vehicle Repair & Maintenance	16	-	-	-
4341	Vehicle Gasoline	-	2,000	57	2,000
5001	Advertising & Publications	-	-	-	-
5020	Planning Commission	-	-	-	-
5029	Telephone	522	-	556	-
5030	Training/Travel/Mileage	2,224	5,000	4,073	7,500
5031	Travel & Mileage	14,010	-	-	-
6012	Due & Subscriptions	-	1,000	-	2,500
6022	Office Expense	2,381	150	180	500
6023	Other Operating Expense	2,270	-	350	-
6032	Small Equipment	441	-	-	1,000
6034	Software Upgrades/Support	1,341	-	-	1,500
6035	Stationery & Forms	-	-	-	-
	Total Expenditures	<u>\$ 395,291</u>	<u>\$ 277,659</u>	<u>\$ 121,720</u>	<u>\$ 244,870</u>
	Allocated Direct Labor Costs		(62,485)		(61,316)

DEVELOPMENT SERVICES
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>INSPECTION (1.09)</u>				
Development Services Director	\$ -	\$ 69,671	\$ -	\$ 69,754
Development Assistant	-	33,849	-	36,088
Building Inspector	-	<u>-</u>	-	<u>12,000</u>
 Total Base Wage/Salary		 <u>103,520</u>		 <u>117,842</u>
 Wage Allocation		 <u>(52,190)</u>		 <u>(61,316)</u>
 Total Wage/Salary		 <u>\$ 51,330</u>		 <u>\$ 56,526</u>

VISITOR WELCOME CENTER

Budget Detail

<u>4194</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 47,932	\$ 43,085	\$ 39,449	\$ 44,512
1003	Vacation & Sick Pay Off	-	-	-	-
2001	Social Security & Medicare	3,717	-	-	642
2002	Health Insurance	7,188	-	-	11,124
2003	Life Insurance	108	-	-	2,747
2005	Retirement	859	-	-	905
2006	Workers' Comp	924	-	-	-
4302	Building Maintenance	11,336	8,500	4,366	1,200
4402	Storage Building	-	-	125	-
5004	Uniforms	979	1,500	-	-
5029	Telephone & Fax	4,865	2,400	2,466	1,800
5031	Training/Travel/Mileage	1,067	3,000	3,935	2,778
5032	Utilities	7,561	7,000	5,008	7,500
5033	Volunteer Enhancements	9,680	9,000	4,309	9,000
6004	Books & Periodicals	40	-	70	-
6006	Coffee & Condiments	1,669	800	707	1,200
6010	Copier	32	-	-	600
6022	Office Expense	2,381	1,100	645	-
6023	Admin & Other Operating	<u>1,834</u>	<u>-</u>	<u>92</u>	<u>-</u>
	Total Expenditures	<u>\$ 102,170</u>	<u>\$ 76,385</u>	<u>\$ 61,172</u>	<u>\$ 84,008</u>

VISITOR WELCOME CENTER
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>Welcome Center (.36)</u>				
Center Manager	\$ 14.46	\$ 30,085	\$ 14.50	30,160
Assistant Manager part time	11.00	<u>13,000</u>	11.04	<u>14,352</u>
Total Base Wage/Salary		<u>43,085</u>		<u>44,512</u>
Wage Reduction		<u>-</u>		<u>-</u>
Total Wage/Salary		<u>\$ 43,085</u>		<u>\$ 44,512</u>

MISCELLANEOUS

Budget Detail

<u>4195</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
<u>SHARED OPERATING EXPENSE</u>					
2006	Worker's Comp	\$ (730)	\$ -	\$ -	\$ -
2007	Unemployment Insurance	574	20,000	4,152	2,220
2010	Employee Recognition	-	-	10,133	5,067
3102	Health Ins Fees	22,263	21,000	1,315	9,398
3103	Recording Fees	936	4,000	1,308	1,572
3105	Treasurer's Fees	36,957	40,000	39,875	38,621
3301	Audit	8,302	10,000	9,690	10,178
3303	Payroll Services	22,173	20,000	15,587	23,000
3402	Outside Contract Services	170,197	100,000	70,299	40,750
4302	Building Maintenance	5,760	15,000	9,336	7,743
4331	Industrial Park-Street Lights	3,497	3,000	3,051	3,267
4340	Repair & Maintenance	493	53,500	35,055	40,000
4401	Parking Lot Rental	964	1,000	1,914	1,000
5001	Advertising & Publications	9,020	7,500	7,330	8,195
	Bell Block Office Lease	-	-	6,000	3,000
5021	Postage	7,638	7,200	9,506	8,740
	CIRSA Insurance	165,648	-	10,965	-
5029	Telephone	10,621	10,000	10,210	10,179
5032	Utilities-City Hall, Annex, & Senior Citizen Center	25,357	12,000	28,992	27,220
5032	Utilities-Senior Citizen Center	-	14,000	-	-
6010	Copier	13,727	13,000	14,685	14,149
6012	Dues & Subscriptions	10,278	10,500	24,678	16,953
6016	Janitorial Supplies	9,885	10,000	9,616	9,773
6018	IT Supplies & SW Upgrades	4,372	6,500	2,839	3,884
6019	COG Annual Dues	13,000	13,000	13,000	13,000
6022	Office Expense	22,319	7,000	6,567	10,000
6023	Other Operating Expense	15,065	-	3,829	4,000
6028	Safety Account	308	1,000	4,877	3,000
6032	Small Equipment	-	21,500	741	-
	Software Upgrades/Support	-	-	642	-
7202	Capital/Outlay/Equip	26,873	-	-	-
	Transfer Out—Capital Projects	-	-	1,350,000	-
8203	Transfer Out—Water/Sewer	-	-	492,919	-
	Total Shared Operating Expense	<u>605,497</u>	<u>420,700</u>	<u>2,199,111</u>	<u>314,909</u>
<u>TROLLEY OPERATIONS*</u>					
9201	Trolley Wages	5,334	9,400	3,995	-
9202	Trolley Maintenance	<u>766</u>	<u>3,500</u>	-	-
	Total Trolley Operations	<u>6,100</u>	<u>12,900</u>	<u>3,995</u>	-

*Trolley expenses moved to the Tourism Fund

MISCELLANEOUS

Budget Detail

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
<u>9010 CONTRACT SERVICES</u>				
Noah's Ark Animal Welfare	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
H. R. Sayre Senior Citizens	19,400	25,000	25,000	25,000
Crossroads Turning Point	26,000	26,000	26,000	26,000
Boys and Girls Club	-	-	-	25,000
TLAC Chamber of Commerce	<u>12,600</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Total Contract Services	<u>83,000</u>	<u>86,000</u>	<u>86,000</u>	<u>101,000</u>
 <u>9020 ART and CULTURE</u>				
Arts & Culture Advisory Commission	4,500	20,000	20,000	20,000
S. CO Repertory Theatre	1,000	-	-	-
Trinidad Area Arts Council	4,250	-	-	-
AR Mitchell Museum	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Art and Culture	<u>10,750</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
 <u>9030 COMMUNITY SERVICES</u>				
Trinidad Community Foundation	-	-	-	20,000
Advocates Against Domestic Assault	7,000	7,000	7,000	-
TLAC Economic Development	10,866	-	-	-
S. CO Development Disability Services	1,350	1,350	1,350	-
Youth Advisory Council	9,941	7,000	7,000	-
Farmers Market	1,000	1,000	1,000	-
Hometown Holidays	1,000	2,000	2,000	-
HULA (Huerfano-LAC) Early Child	<u>-</u>	<u>2,500</u>	<u>2,500</u>	<u>-</u>
Total Community Services	<u>31,157</u>	<u>20,850</u>	<u>20,850</u>	<u>20,000</u>
 <u>9050 OTHER</u>				
Explorer Program	(150)	6,000	6,000	-
Fireworks	-	25,000	25,000	25,000
District Attorney	-	-	-	50,000
Tuition Reimbursement	-	-	-	12,500
Tree Board	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,000</u>
Total Other	<u>(150)</u>	<u>31,000</u>	<u>31,000</u>	<u>91,500</u>
 <u>9900 RESERVE LIABILITY</u>				
9901 Accrued Vac/Sick/Leave	-	-	-	-
9905 Health Ins/HRA/Wellness	<u>180</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Reserve Liability	<u>180</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Total Expenditures	 <u>\$ 736,534</u>	 <u>\$ 591,450</u>	 <u>\$ 2,360,956</u>	 <u>\$ 547,409</u>
 9901 Contingency	 29,778	 406,440	 166,300	 96,142
 Total Expenditures with Contingency	 <u>\$ 766,312</u>	 <u>\$ 997,890</u>	 <u>\$ 2,527,256</u>	 <u>\$ 643,551</u>

NON-DISCRETIONARY COSTS (General Fund)

Budget Detail

<u>4196</u>	<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>SHARED OPERATING EXPENSE</u>					
1003	Sick Payoff	\$ -	\$ 12,665	\$ -	\$ 8,495
2001	Social Security & Medicare	-	257,823	210,112	295,612
2002	Health Insurance	-	818,268	723,275	969,648
2003	Life Insurance	-	12,046	6,202	13,552
2005	Retirement	-	102,893	56,754	115,927
5025	CIRSA Insurance *	-	383,626	273,196	382,042
	Total Expenditures	\$ -	\$ 1,587,321	\$ 1,269,538	\$ 1,785,274

Notes: Uncontrollable costs such as employee benefit costs and insurance are budgeted here as a consolidated cost rather than in each general fund department

*Property/Liability and Worker's Comp

POLICE
Budget Detail

<u>4211</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 1,158,118	\$ 1,123,750	\$ 1,072,436	\$ 1,200,875
1002	Overtime	77,584	46,000	29,888	183,000
1003	Vacation & Sick Pay Off	18,537	12,000	-	4,713
1004	Holiday Comp	70,052	66,313	-	66,027
2001	Social Security & Medicare	22,331	-	-	-
2002	Health Insurance	250,800	-	-	-
2003	Life Insurance	1,812	-	-	-
2004	Pension	136,772	105,794	121,359	155,502
2004	FPPA	-	8,100	-	-
2005	Retirement	988	-	-	1,783
2006	Workers' Comp	70,003	-	-	-
3402	Outside Contract Services	-	-	-	10,200
4302	Building Maintenance	1,117	1,500	919	5,000
4305	Communications & Radio	3,502	1,500	5,118	1,500
4307	Body Cameras	-	1,000	788	1,200
4313	Equipment Repair	986	500	84	500
4340	Vehicle Repair & Maintenance	39,433	25,000	37,721	40,000
4341	Vehicle Gasoline & Diesel	46,328	67,000	41,898	50,000
4402	Building Rental Lease	12,780	12,800	12,780	-
5004	Uniform	19,372	25,000	23,884	26,700
5009	Fire Arms Training	11,907	22,000	15,752	24,600
5010	Health & Fitness	-	-	-	2,880
5029	Telephone	14,437	13,000	16,051	15,800
5030	Training/Travel/Mileage	5,084	12,000	22,219	21,000
5031	Travel & Mileage	5,014	-	1,424	-
5032	Utilities	5,755	6,300	18,454	22,000
6001	Animal Control Supplies	5,298	4,500	5,281	6,700
6010	Photo Copier	4,390	4,400	4,250	3,300
6011	Crime Control Investigations	16,141	12,000	15,979	17,391
6012	Dues & Subscriptions	2,429	4,500	2,175	4,500
6016	Janitor Supplies & Maintenance	6,178	6,500	6,458	5,000
6018	IT Supplies & SW Upgrades	363	-	60,158	-
6022	Office Expense	2,288	3,000	2,387	4,000
6023	Other Operating Expense	4,535	-	15,152	-
6032	Small Equipment	2,742	-	-	15,000
6035	Stationery & Forms	803	2,000	3,255	3,000
6037	SWAT	(32)	7,000	31,476	9,000
7101	Principal/Vehicle Lease	30,467	30,500	31,523	-
7102	Interest/Vehicle Lease	2,148	2,200	2,185	-
7201	Capital Outlay	24,202	35,000	35,379	5,200
8901	Grants Expense	-	-	-	-
	Community Services	-	-	-	12,500
8803	Youth Advisory Council	-	-	-	7,000
	Total Police Expenditures	<u>\$ 2,074,663</u>	<u>\$ 1,661,157</u>	<u>\$ 1,636,431</u>	<u>\$ 1,925,871</u>
	Allocated Direct Labor Costs		(71,653)		(51,718)

POLICE
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>POLICE - SWORN PERSONNEL (3.45)</u>				
Chief	\$ -	\$ 68,874	\$ -	\$ 68,956
Captain	-	56,264	-	56,347
Deputy Chief	22.06	45,885	22.10	45,968
Sgt - Lieutenant	22.01	45,781	22.05	45,864
Sgt - Watch Commander	23.40	48,672	23.44	48,755
Sgt - Watch Commander	22.58	46,966	22.62	47,050
Sgt - Watch Commander	21.45	44,616	21.49	44,699
Detective Sergeant	22.42	46,636	22.46	46,717
Detective Sergeant	23.40	48,674	23.44	48,755
Detective Sergeant	22.62	47,051	22.66	47,133
SRO TSJC	20.48	42,598	20.52	42,682
SRO School Dist. #1	20.71	43,077	20.75	43,160
Officer	20.71	43,077	20.75	43,160
Officer	19.85	41,288	19.89	41,371
Officer	19.73	41,038	19.77	41,122
Officer	19.99	41,579	20.03	41,662
Officer	18.00	41,496	18.04	37,523
Officer	19.27	40,082	19.31	40,165
Officer	18.97	39,458	19.01	39,541
Officer	19.77	41,122	19.81	41,205
Officer	19.72	41,018	19.76	41,101
Officer	20.52	42,682	20.56	42,765
Officer	20.03	41,662	20.07	41,746
Officer	20.74	<u>43,139</u>	18.97	<u>37,976</u>
Sworn Subtotal		1,082,733		1,075,422
Shift Differential		<u>50,097</u>		<u>50,180</u>
Total Sworn		<u>1,132,830</u>		<u>1,125,602</u>
<u>NON-SWORN PERSONNEL</u>				
Admin Assistant	16.50	34,320	16.54	34,403
Evidence Tech/Community Relations	12.00	<u>24,960</u>	12.04	<u>25,043</u>
Non-Sworn Subtotal		<u>59,280</u>		<u>59,446</u>
Total Base Wage/Salary		1,177,073		1,185,048
Class & Comp Study		<u>-</u>		<u>67,544</u>
Wage Allocation		<u>(51,600)</u>		<u>(51,717)</u>
Total Wage/Salary		<u>\$ 1,125,473</u>		<u>\$ 1,200,876</u>

DISPATCH
Budget Detail

<u>4215</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 275,226	\$ 305,274	\$ 267,720	\$ 303,196
1002	Overtime	6,152	5,000	2,312	5,000
1003	Vacation & Sick Pay Off	6,069	-	-	-
1004	Holiday Comp	16,244	18,179	1,226	18,179
2001	Social Security & Medicare	22,295	-	-	-
2002	Health Insurance	51,330	-	-	-
2003	Life Insurance	498	-	-	-
2005	Retirement	9,220	-	-	-
2006	Workers' Comp	2,008	-	-	-
	Outside Services	-	-	-	600
4313	Equipment Repair	-	100	-	100
4402	Building Rental Lease	1,927	1,927	1,927	2,000
5004	Clothing Allowance	-	350	-	-
5005	Dry Cleaning	-	-	-	-
	Health & Fitness	-	-	-	500
5029	Telephone	93	100	103	100
5030	Training/Travel/Mileage	42	800	140	600
5032	Utilities	492	4,700	366	500
6010	Photo Copier	688	600	750	600
6012	Dues & Subscriptions	-	1,000	200	500
6016	Janitor Supply & Maintenance	809	800	919	800
6018	IT Supplies & SW Upgrades	306	-	-	-
6022	Office Expense	682	1,000	225	750
6023	Other Operating Expense	1,292	-	914	-
6032	Small Equipment	-	500	-	500
	Total Expenditures	<u>\$ 395,375</u>	<u>\$ 340,329</u>	<u>\$ 276,801</u>	<u>\$ 333,925</u>

DISPATCH
2017 Wage Schedule

<u>DISPATCH</u>	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
Communication Director	\$ 19.06	\$ 39,644	\$ 19.10	\$ 39,727
Dispatch/Clerk	16.94	35,236	16.98	35,318
Dispatch/Clerk	17.12	35,610	17.16	35,693
Dispatch/Clerk	17.50	36,401	17.54	36,483
Dispatch/Clerk	18.48	38,439	18.52	38,522
Dispatch/Clerk	17.17	35,715	17.21	35,797
Dispatch/Clerk	16.25	33,800	16.25	33,800
Dispatch/Clerk	17.08	<u>35,527</u>	16.21	<u>32,874</u>
Subtotal		290,372		288,214
Shift Differential		<u>14,899</u>		<u>14,982</u>
Total Base Wage/Salary		<u>305,271</u>		<u>303,197</u>
Wage Allocation		<u>-</u>		<u>-</u>
Total Wage/Salary		<u>\$ 305,271</u>		<u>\$ 303,196</u>

FIRE
Budget Detail

<u>4221</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 746,053	\$ 761,517	\$ 708,514	\$ 785,124
1002	Overtime	79,891	45,000	60,413	45,000
1003	Vacation & Sick Pay Off	20,744	4,500	-	4,960
1004	Holiday Comp	44,056	47,919	42,105	47,919
2001	Social Security & Medicare	11,628	-	-	-
2002	Health Insurance	143,541	-	-	-
2003	Life Insurance	1,152	-	4,200	-
	FF Heart/Circa Ins	-	2,100	-	2,100
2004	Pension	177,122	105,200	-	-
2004	FPPA	-	73,000	170,055	187,215
2006	Workers' Comp	72,093	-	-	-
3402	Contractual Services	6,018	8,500	7,733	8,000
4302	Building Maintenance	5,111	-	-	5,000
4305	Communication & Radio	813	51,500	79,180	2,000
4313	Equipment Repair	5,862	4,000	2,445	4,000
4340	Vehicle Repair & Maintenance	20,510	16,000	21,043	16,000
4341	Vehicle Gas & Diesel	9,589	12,000	7,278	11,000
5004	Clothing Allowance	5,700	5,700	5,700	5,700
5015	Hazmat	252	1,500	-	1,000
5017	Health & Fitness	960	1,000	760	1,000
5029	Telephone	3,290	3,500	3,285	3,500
5030	Training/Travel/Mileage	3,162	16,500	20,407	16,500
5031	Travel & Mileage	4,165	-	-	-
5032	Utilities	17,794	17,500	20,419	17,500
6010	Copier Rental	1,255	1,300	1,228	850
6012	Dues & Subscriptions	820	1,000	1,866	1,000
6013	EMS Supplies	2,548	4,000	1,149	3,500
6014	Fire Prevention	1,861	2,500	-	2,000
6015	Firefighting Supplies	6,612	14,000	15,841	14,000
6016	Janitor Supplies & Maintenance	1,288	2,000	2,238	2,000
6022	Office Expense	221	-	400	-
6023	Other Operating Expense	1,172	-	411	-
6032	Small Equipment	230	-	-	2,000
6035	Stationery & Forms	226	400	-	400
7101	Lease Principal	-	-	-	-
7102	Lease Interest	-	-	-	-
7201	Machinery & Equipment	3,048	-	-	50,000
8901	Grant Expense	-	-	-	-
	Total Expenditures	<u>\$ 1,398,787</u>	<u>\$ 1,202,136</u>	<u>\$ 1,176,670</u>	<u>\$ 1,239,267</u>
	Allocated Direct Labor Costs		(67,988)		(51,126)

FIRE
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>FIRE DEPARTMENT (5.82)</u>				
Chief	\$ -	\$ 68,084	\$ -	\$ 68,167
Captain	17.13	49,883	17.17	50,136
Captain	16.83	49,009	16.87	49,260
Captain	16.63	48,427	16.67	48,676
Captain	16.63	48,427	16.67	48,676
Captain	17.02	49,562	17.06	49,815
Captain	16.89	49,184	16.93	49,436
Engineer	16.13	46,971	16.17	47,216
Engineer	16.13	46,971	16.17	47,216
Engineer	15.79	45,980	15.83	46,224
Engineer	16.20	47,174	16.24	47,421
Engineer	16.07	46,796	16.11	47,041
Engineer	14.89	43,477	-	-
Fireman	14.89	43,360	14.93	43,596
Fireman	13.00	37,856	13.04	38,077
Fireman	16.00	46,592	16.04	46,837
Fireman	14.48	42,166	14.52	42,398
Fireman	-	-	13.00	<u>37,856</u>
Subtotal		809,917		808,050
Certifications		<u>8,200</u>		<u>8,200</u>
Total Base Wage/Salary		<u>818,117</u>		<u>816,250</u>
Wage Allocation		<u>(53,092)</u>		<u>(51,125)</u>
Total Wage/Salary		<u>\$ 765,025</u>		<u>\$ 765,124</u>

ENGINEERING

Budget Detail

<u>4312</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 102,389	\$ 97,790	\$ 128,623	\$ 32,802
1002	Overtime	-	200	-	-
1003	Vacation & Sick Pay Off	-	-	-	-
2001	Social Security & Medicare	11,179	-	-	-
2002	Health Insurance	27,479	-	-	-
2003	Life Insurance	228	-	-	-
2005	Retirement	4,786	-	-	-
2006	Workers' Comp	499	-	-	-
3402	Contractual Services	981	1,700	-	7,500
4305	Communications & Radio	361	1,500	731	800
4313	Equipment Repair	157	500	-	-
4340	Vehicle Repair & Maintenance	331	-	-	-
4341	Vehicle Gas & Diesel	143	800	257	300
5030	Training/Travel/Mileage	-	1,500	314	320
5031	Travel & Mileage	1,051	-	-	-
6003	Blueprint Supplies	(1,285)	500	-	1,000
6012	Dues & Subscriptions	3,577	3,500	5,376	4,500
6022	Office Expense	504	-	-	-
6023	Other Operating Expense	398	-	-	-
6032	Small Equipment	364	300	375	400
6034	Software Upgrades	<u>27</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	\$ <u>153,169</u>	\$ <u>108,290</u>	\$ <u>135,676</u>	\$ <u>47,622</u>
	Allocated Direct Labor Costs		(67,891)		(98,405)

ENGINEERING
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>ENGINEERING (.70)</u>				
Director	\$ -	\$ 65,084	\$ -	\$ -
Engineering Technician	21.08	43,848	19.00	39,520
Civil Technician	18.08	37,608	19.04	39,603
Project Manager .25	-	<u>-</u>	25.04	<u>52,083</u>
Total Base Wage/Salary		<u>146,540</u>		<u>131,206</u>
Wage Allocation		<u>(48,750)</u>		<u>(98,404)</u>
Total Wage/Salary		<u>\$ 97,790</u>		<u>\$ 32,802</u>

GENERAL MAINTENANCE

Budget Detail

<u>4313</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 180,081	\$ 175,187	\$ 161,682	\$ 168,130
1002	Overtime	927	2,000	-	-
1003	Vacation & Sick Pay Off	5,770	-	-	-
2001	Social Security & Medicare	13,742	-	-	-
2002	Health Insurance	22,796	-	-	-
2003	Life Insurance	288	-	-	-
2005	Retirement	5,621	-	-	-
2006	Workers' Comp	5,609	-	-	-
4302	Building Maintenance	125	-	-	-
4305	Communication & Radio	468	-	-	800
4313	Equipment Repair	-	2,425	13	-
4340	Vehicle Repair & Maintenance	1,966	-	-	-
4341	Vehicle Gas & Diesel	2,517	3,000	2,222	2,500
5004	Clothing Allowance	600	600	600	600
5005	Dry Cleaning	852	-	917	950
5029	Telephone	941	700	1,307	2,500
5030	Training/Travel/Mileage	146	500	321	8,000
5031	Travel & Mileage	59	-	-	-
5032	Utilities	10,100	8,500	13,986	18,000
6016	Janitor Supplies & Maintenance	357	400	591	500
6022	Office Supplies	134	100	43	100
6023	Other Operating Expense	1,361	-	934	-
6028	Safety Equipment	124	-	26	550
6032	Small Equipment	-	-	-	3,500
6036	Tool Replacement	2,049	2,000	527	1,500
7201	Capital Outlay	-	10,000	-	10,000
	Total Expenditures	<u>\$ 256,632</u>	<u>\$ 205,412</u>	<u>\$ 183,169</u>	<u>\$ 217,630</u>

GENERAL MAINTENANCE

2017 Wage Schedule

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>
	<u>HOURLY</u>	<u>ANNUAL</u>	<u>HOURLY</u>	<u>ANNUAL</u>
<u>GENERAL MAINTENANCE</u>				
Shop Supervisor (5.27)	\$ 19.00	\$ 46,821	\$ 19.04	\$ 39,603
Mechanic II (5.27)	19.15	39,833	19.19	39,915
Mechanic II (5.27)	18.99	39,499	19.03	39,582
Storekeeper/Mechanic Asst.	18.58	<u>38,646</u>	18.62	<u>38,730</u>
Subtotal		164,799		157,830
Certification Pay		2,500		2,500
Pager Pay		<u>7,800</u>		<u>7,800</u>
Total Base Wage/Salary		<u>175,099</u>		<u>168,130</u>
Wage Reduction		-		-
Total Wage/Salary		<u>\$ 175,099</u>		<u>\$ 168,130</u>

PUBLIC WORKS

Budget Detail

<u>4314</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 642,916	\$ 598,734	\$ 567,326	\$ 635,804
1002	Overtime	13,904	7,500	8,839	-
1003	Vacation & Sick Pay Off	9,169	6,070	-	-
2001	Social Security & Medicare	51,578	-	-	-
2002	Health Insurance	134,257	-	-	-
2003	Life Insurance	1,254	-	-	-
2005	Retirement	21,389	-	-	-
2006	Workers' Comp	44,314	-	-	-
4302	Building Maintenance	2,644	-	-	-
4305	Communications & Radio	1,116	400	664	700
4307	Grounds Maintenance	-	8,000	7,642	-
4313	Equipment Repair	3,597	3,200	382	-
4314	Hot/Cold Mix Maintenance & Utility	1,505	-	-	-
4334	Storm Drainage Maintenance	902	2,000	1,291	1,500
4340	Vehicle Repair & Maintenance	47,186	-	-	-
4341	Vehicle Gas & Diesel	39,456	54,000	25,810	33,000
5004	Clothing Allowance	2,850	2,100	2,250	2,250
5005	Dry Cleaning	4,152	-	3,408	3,400
5026	Public St. Lighting	224,859	168,750	225,534	150,000
5029	Telephone	1,902	1,800	848	1,000
5030	Training/Travel/Mileage	101	360	802	3,500
5031	Travel & Mileage	46	-	-	-
5032	Utilities	34,278	34,000	44,323	10,000
6002	Asphalt & Gravel	28,897	25,000	32,160	-
6009	Construction Supplies	5,472	6,000	2,882	3,500
6012	Dues & Subscriptions	1,230	1,100	-	600
6016	Janitor Supplies & Maintenance	1,507	2,000	601	3,000
6020	Mosquito Control	3,619	5,800	4,000	6,000
6022	Office Expense	728	-	508	500
6023	Other Operating Expense	16,582	-	3,583	-
6024	Paint & Signs	10,204	10,000	15,358	15,000
6028	Safety Equipment	42	500	118	500
6032	Small Equipment	1,945	-	-	14,000
6033	Snow Removal	18,869	20,000	20,000	18,900
7201	Machinery & Equipment	15,972	-	-	-
	Total Expenditures	<u>\$ 1,388,442</u>	<u>\$ 957,314</u>	<u>\$ 968,329</u>	<u>\$ 903,155</u>

Allocated Direct Labor Costs

(48,812)

PUBLIC WORKS
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>PUBLIC WORKS</u>				
Public Works Director	\$ -	\$ -	\$ -	\$ <u>65,083</u>
<u>Street & Bridge</u>				
Foreman	29.32	60,986	29.36	61,069
Assistant Foreman/Oper I	20.47	42,577	20.51	42,661
Equipment Operator II (12.16)	19.19	39,915	19.23	39,998
Equipment Operator II (12.16)	19.19	39,915	19.23	39,998
Equipment Operator II (12.16)	18.92	39,353	18.96	39,437
Equipment Operator II (12.16)	17.83	37,086	17.87	37,170
Maintenance Technician II (12.16)	16.21	<u>33,716</u>	16.25	<u>33,800</u>
Subtotal		293,548		294,133
Certification Pay		2,500		2,500
Pager Pay		<u>7800</u>		<u>7800</u>
Total Street & Bridge		<u>303,848</u>		<u>304,433</u>
<u>Parks & Boulevards</u>				
Shift Leader	19.25	40,041	19.29	40,123
Maintenance Technician I	17.98	37,400	18.02	37,482
Maintenance Technician I	17.93	37,296	17.97	37,378
Maintenance Technician I	16.58	34,488	-	-
Maintenance Technician II	18.19	37,835	18.23	37,918
Maintenance Technician II	17.70	36,816	17.74	36,899
Maintenance Technician II	17.21	35,797	17.25	35,880
Maintenance Technician II	17.18	35,734	17.22	35,818
Maintenance Technician II	-	-	16.54	34,403
Labor - Temporary	-	-	10.00	4,800
Labor - Temporary	-	-	10.00	4,800
Labor - Temporary	-	-	10.00	4,800
Labor - Temporary	-	-	10.00	<u>4,800</u>
Total Parks & Boulevards		<u>295,407</u>		<u>315,101</u>
Total Base Wage/Salary		<u>599,255</u>		<u>684,617</u>
Wage Allocation		-		<u>(48,812)</u>
Total Wage/Salary		\$ <u>599,255</u>		\$ <u>635,804</u>

LANDFILL
Budget Detail

<u>4315</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 132,352	\$ 116,948	\$ 107,080	\$ 117,195
1002	Overtime	11,683	-	5,292	-
1003	Vacation & Sick Pay Off	1,436	-	-	-
2001	Social Security & Medicare	10,508	-	-	-
2002	Health Insurance	31,069	-	-	-
2003	Life Insurance	216	-	-	-
2005	Retirement	4,378	-	-	-
2006	Workers' Comp	7,019	-	-	-
3104	Solid Waste Fees	15,365	18,000	8,053	10,000
3402	Contractual Services	18,248	5,000	18,066	15,000
4305	Communications & Radio	464	-	-	-
4340	Vehicle Repair & Maintenance	9,582	-	-	-
4341	Vehicle Gas & Diesel	19,537	30,000	15,659	17,500
5004	Clothing Allowance	450	450	450	450
5005	Dry Cleaning	678	-	676	675
5014	Groundwater & Methane Mon	6,670	6,000	-	2,500
5029	Telephone	755	750	812	1,280
5030	Training/Travel/Mileage	180	1,500	-	450
5031	Travel & Mileage	212	-	-	-
5032	Utilities	2,379	2,000	2,598	2,500
5038	Recycling	4,500	10,000	3,060	11,000
6009	Construction Supplies	20	500	239	250
6012	Dues & Subscriptions	714	440	462	500
6022	Office Expense	74	-	2,428	-
6023	Other Operating Expense	6,343	-	662	-
6028	Safety Account	-	100	-	500
6032	Small Equipment	182	-	222	200
7201	Capital Outlay	-	-	-	-
8501	Bad Debts	982	1,000	16	-
	Floor at Landfill	-	<u>1,500</u>	<u>-</u>	<u>-</u>
	Total Expenditures	<u>\$ 285,995</u>	<u>\$ 194,188</u>	<u>\$ 165,776</u>	<u>\$ 179,999</u>

LANDFILL
2017 Wage Schedule

<u>LANDFILL OPERATION</u>	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
Landfill Foreman (11.62)	\$ 20.05	\$ 41,705	\$ 20.09	\$ 41,787
Equipment Operator II (11.62)	18.75	39,001	18.79	39,083
Gatekeeper (1.09)	16.51	<u>34,342</u>	16.55	<u>34,424</u>
Subtotal		115,048		115,294
Certification Pay		<u>1,900</u>		<u>1,900</u>
Total Base Wage/Salary		<u>116,948</u>		<u>117,194</u>
Wage Allocation		<u>-</u>		<u>-</u>
Total Wage/Salary		<u>\$ 116,948</u>		<u>\$ 117,195</u>

PARKS & RECREATION

Budget Detail

<u>4511</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 264,555	\$ 214,617	\$ 177,006	\$ 218,948
1002	Overtime	51	1,500	27	-
1003	Vacation & Sick Pay Off	-	2,730	-	-
2001	Social Security & Medicare	19,184	-	-	-
2002	Health Insurance	49,888	-	-	-
2003	Life Insurance	354	-	-	-
2005	Retirement	6,077	-	-	-
2006	Workers' Comp	16,217	-	-	-
2007	Unemployment	-	-	465	-
3402	Contract Services	-	-	-	1,500
4302	Building Maintenance	2,870	4,000	6,485	4,500
4340	Vehicle Repair & Maintenance	276	-	-	-
4341	Vehicle Gasoline	1,157	1,500	896	1,000
5004	Clothing Allowance	750	750	1,275	750
5029	Telephone	2,993	2,000	2,556	2,600
5030	Training/Travel/Mileage	145	2,000	1,602	3,000
5031	Travel & Mileage	107	-	-	-
6016	Janitor Supplies & Maintenance	2,044	3,000	1,650	1,900
6022	Office Expense	309	500	41	250
6023	Other Operating Expense	2,146	-	526	-
6032	Small Equipment	533	500	-	-
8601	Swim Pool Operations	5,400	21,000	9,568	7,400
8602	Swim Pool Utilities	19,723	15,000	11,631	15,000
8603	Swim Pool Concessions	8,519	7,200	10,948	7,200
8701	Community Center Operations	9,819	10,000	11,744	11,000
8702	Community Center Utilities	30,195	25,000	25,872	24,000
8801	Old Timers Baseball	10,261	8,500	10,440	10,473
8802	Youth Basketball	4,658	8,000	6,816	8,000
8803	Youth Football	7,286	8,000	-	8,000
8804	Girls Softball	1,395	-	-	-
8808	Girls Volleyball	-	1,800	-	1,800
	Total Expenditures	<u>\$ 466,912</u>	<u>\$ 337,597</u>	<u>\$ 279,548</u>	<u>\$ 327,323</u>
	Allocated Direct Labor Costs		(62,530)		(40,165)

PARKS & RECREATION

2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>RECREATION DEPARTMENT (8.36)</u>				
Parks & Recreation Director	\$ -	\$ 53,470	\$ -	\$ 53,553
Recreation Aide I	17.83	37,088	17.87	37,170
Recreation Aide I	17.91	37,254	17.95	37,336
Recreation Aide II	15.87	33,094	15.91	33,093
Recreation Aide II	15.91	<u>33,094</u>	15.95	<u>33,176</u>
 Total Recreation Department		 <u>194,000</u>		 <u>194,328</u>
<u>SWIMMING POOL (5.92)</u>				
Assistant Pool Manager	10.50	7,000	11.00	7,337
Office	8.50	5,400	8.75	5,556
Office	8.50	5,400	8.75	5,556
Concession	8.50	5,400	8.75	5,556
Concession	8.50	5,400	8.75	5,556
Lifeguard	8.50	2,700	9.50	3,012
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	2,700	8.75	2,774
Lifeguard	8.50	<u>2,700</u>	8.75	<u>2,774</u>
 Subtotal Swimming Pool		 <u>61,000</u>		 <u>63,085</u>
<u>OLD TIMERS' BASEBALL PROGRAM (8.36)</u>				
Coach Pitch - Tball Director		1,700		1,700
 Subtotal Old Timers Baseball		 <u>1,700</u>		 <u>1,700</u>
 Total Base Wage/Salary		 <u>256,700</u>		 <u>259,112</u>
 Wage Allocation		 <u>(42,083)</u>		 <u>(40,165)</u>
 Total Wage/Salary		 <u>\$ 214,617</u>		 <u>\$ 218,947</u>

LIBRARY
Budget Detail

<u>4550</u>	<u>DESCRIPTION</u>	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
1001	Wages	\$ 133,645	\$ 112,937	\$ 101,750	\$ 113,292
2001	Social Security & Medicare	9,733	-	-	-
2002	Health Insurance	18,223	-	-	-
2003	Life Insurance	144	-	-	-
2005	Retirement	1,985	-	-	-
2006	Workers' Comp	442	-	-	-
3402	Contract Services	6,964	7,000	10,150	8,600
4302	Building Maintenance	1,447	-	-	-
4402	Building Lease	400	-	-	-
5008	Equipment Technology	7,941	10,000	14,880	9,000
5021	Postage/Shipping	28	100	222	100
5025	Prop & Liability Insurance	2,169	-	-	-
5029	Telephone	1,892	4,500	1,613	5,000
5030	Training/Travel/Mileage	1,436	1,000	2,421	3,000
5032	Utilities	9,938	12,087	9,911	10,462
6004	Books & Periodicals	16,615	18,000	1,550	15,000
6010	Copier	5,304	5,000	4,076	5,000
6016	Janitorial	-	-	40	-
6022	Office Supplies	941	1,000	4,874	3,000
6023	Other Operating Expense	2,768	-	198	-
6024	Early Literacy Learning	3,550	-	-	-
6025	Program & Incidentals	2,824	5,000	2,827	5,000
6026	History Room Supplies	890	-	-	500
6030	Summer Reading	367	-	-	-
6031	State Grant-Lib Programs	625	-	8,151	-
6032	Small Equipment	4,579	-	-	3,650
7202	Other Capital Outlay	-	-	-	-
8502	Cash Over (Short)	-	-	-	-
8901	Grants Expense	-	-	-	-
	Total Expenditures	<u>\$ 234,849</u>	<u>\$ 176,624</u>	<u>\$ 162,662</u>	<u>\$ 181,605</u>
	Allocated Direct Labor Costs		(37,994)		(30,247)

LIBRARY
2017 Wage Schedule

<u>LIBRARY</u>	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
Library Director	\$ -	\$ 40,248	\$ -	\$ 40,329
Assistant Library Director	12.12	25,211	12.16	25,293
Cataloging & Interlibrary Loan	10.50	10,900	10.54	10,942
Youth Services Librarian	11.00	11,400	11.04	11,441
Library Clerk	9.00	11,200	9.04	11,250
Library Clerk	9.00	13,100	9.04	13,158
Library Clerk	9.00	13,100	9.04	13,158
Teen/Adult Service Specialist	10.50	<u>17,900</u>	10.54	<u>17,968</u>
 Total Base Wage/Salary		<u>143,059</u>		<u>143,539</u>
 Wage Allocation		<u>(30,122)</u>		<u>(30,247)</u>
 Total Wage/Salary		<u>\$ 112,937</u>		<u>\$ 113,292</u>

ECONOMIC DEVELOPMENT

Budget Detail

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
4650	<u>DESCRIPTION</u>				
1001	Wages	\$ -	\$ -	\$ -	\$ 17,156
5029	Telephone	-	-	700	-
5031	Training/Travel/Mileage	-	-	15,726	15,000
6012	Dues & Subscriptions	-	-	-	-
6022	Office Expense	-	-	3,973	500
	Other Operating	-	-	12,881	-
	Land Purchase/ED Closing Fund	-	-	-	439,000
	Business Retention and Expansion Program	-	-	-	20,000
	Business Recruitment Program	-	-	-	25,000
	Rental Assistance Program	-	-	7,550	32,000
	Façade Development Program	-	-	20,000	50,000
5001	Advertising	-	-	-	29,344
	Contracts	-	-	30,000	95,000
	Local Entity Funding	-	-	10,000	30,000
	TURA	-	-	-	36,000
		<hr/>	<hr/>	<hr/>	<hr/>
	Total Expenditures	\$ -	\$ -	\$ 100,830	\$ 789,000
	Allocated Direct Labor Costs				(51,467)

ECONOMIC DEVELOPMENT

2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>ECONOMIC DEVELOPMENT</u>				
Director	\$ -	\$ -	\$ -	\$ <u>68,623</u>
Total Base Wage/Salary	-	-	-	<u>68,623</u>
Wage Allocation		-		<u>(51,467)</u>
Total Wage/Salary		<u>\$ -</u>		<u>\$ 17,156</u>

FLEET REPLACEMENT
Budget Detail

<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Machinery and Equipment	\$ -	\$ -	\$ 242,161	\$ 240,419
Other Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 242,161</u>	<u>\$ 240,419</u>

2017 POWER AND LIGHT BUDGET MESSAGE

The Power and Light Fund for the City of Trinidad provides for the generation and acquisition of electrical power and energy for distribution to the electrical customers within the City's electrical service area. Through membership in the Arkansas River Power Authority (ARPA), the City is able to realize the benefits of economy of scale through its generation and buy-back of wholesale electrical power for resale to the City's electrical customer base.

2017 POWER AND LIGHT FUND INCOME PROJECTION

Revenues are derived by the City's Power and Light Fund from the following categories:

I. OPERATING REVENUES

Charges for Service – The City assesses monthly charges for metered electrical service to its customers based upon an estimated rate schedule set out by ordinance. Charges assessed include residential and commercial customer service as well as separate metered service for customers using electrical energy for heating water. These categories represent the majority of the projected income for 2017 and reflect a slight 3.27% decrease in the amount budgeted compared to 2016 budgeted.

II. OTHER REVENUES

ARPA Fuel Reimbursement and O & M – Under the City's Membership Agreement with the Arkansas River Power Authority, the City is reimbursed for 100% of its fuel expense (diesel and gas purchases) associated with its electrical power generation. In addition to the reimbursement for fuel expenses, the City also receives a reimbursement for operations and maintenance of its power plant at the rate of four and four-tenths mills per kilowatt-hour of electrical energy generated. This reimbursement slightly offsets the cost associated with maintaining the City's power plant equipment.

Miscellaneous Jobbing – Revenue derived from the connection and/or extension of electrical services for new customers or replacement services.

Penalties – Derived from customers who do not pay their account on a timely basis.

Miscellaneous Revenue – Other revenues received by the City not categorized in any of the foregoing groups are also included under Miscellaneous Revenue. These funds include such sources as reimbursement from insurance for property losses, rental fees and by sale of decommissioned vehicles, etc.

Sales Tax Vendor Fee – Fee received for the collection of sales taxes from the customer.

Interest Income – Interest rates continue to be low and the amount of interest income for 2017 is projected to be \$5,061 less than 2016 interest income.

REVENUE SUMMARY

The total 2017 revenue budget is \$7.37 million which is \$253,705 or 3.3% less than the 2016 budgeted revenue. This decrease in revenue is primarily due to reduced revenue from LED street lighting and slight projected decrease in residential sales.

EXPENDITURES SUMMARY

The total 2017 expenditures budget is \$7.89 million which is \$350,902 less than 2016 budgeted expenditures. The 2017 budget reflects increased health insurance costs of 18.5%. 2017 Capital Outlay is projected to be \$60,700.

POWER AND LIGHT FUND
Statement of Revenues, Expenses and Changes in Fund Balance

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Operating Revenues				
Charges for Services	\$ 7,387,883	\$ 7,534,347	\$ 7,187,189	\$ 7,280,008
Other (1)	<u>70,161</u>	<u>73,114</u>	<u>90,502</u>	<u>78,809</u>
Total Operating Revenues	<u>7,458,044</u>	<u>7,607,461</u>	<u>7,277,691</u>	<u>7,358,817</u>
Operating Expenses				
Operating Expenses	7,011,527	7,189,972	7,273,569	7,389,128
Depreciation	54,067	62,143	60,000	82,600
Amortization	28,572	28,572	28,572	28,572
Bad Debts	25,054	71,117	57,680	50,000
Capital Outlay	21,303	56,103	27,604	60,700
Contingency	<u>-</u>	<u>361,639</u>	<u>79,872</u>	<u>73,445</u>
Total Expenses	<u>7,140,523</u>	<u>7,769,546</u>	<u>7,527,297</u>	<u>7,684,445</u>
Operating Income (Loss)	<u>317,521</u>	<u>(162,085)</u>	<u>(249,606)</u>	<u>(325,628)</u>
Non-Operating Revenue (Expense)				
Grant Revenue	-	-	-	-
Interest Revenue	13,719	18,854	14,007	13,793
Interest Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Operating Revenue (Expense)	<u>13,719</u>	<u>18,854</u>	<u>14,007</u>	<u>13,793</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>331,240</u>	<u>(143,231)</u>	<u>(235,599)</u>	<u>(311,835)</u>
OPERATING TRANSFERS IN (OUT)				
Transfer Out General Fund	(594,600)	(370,000)	(370,000)	(76,199)
Transfers Out General Fund (Fleet, IT, ED)	<u>-</u>	<u>(105,000)</u>	<u>(105,000)</u>	<u>(133,000)</u>
Total Other Sources and Uses	<u>(594,600)</u>	<u>(475,000)</u>	<u>(475,000)</u>	<u>(209,199)</u>
Capital Outlay	21,303	56,103	27,604	60,700
Change in Fund Balance	(242,057)	(562,128)	(682,995)	(460,334)
Fund Balance - January 1	4,089,919	3,393,075	3,847,862	3,164,867
Fund Balance - December 31	3,847,862	2,830,947	3,164,867	2,704,533

POWER AND LIGHT FUND
Budget Revenue Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>Charges for Services</u>				
Commercial Sales	\$ 3,421,746	\$ 3,554,387	\$ 3,244,244	\$ 3,452,090
Residential Sales	3,570,125	3,644,000	3,545,523	3,510,474
Dusk to Dawn Sec Lights	123,907	124,675	123,653	123,969
Street Lighting	227,665	168,750	227,759	150,000
Water Heaters	31,847	30,980	33,300	31,326
Meter Connect Fees	<u>12,593</u>	<u>11,555</u>	<u>12,710</u>	<u>12,149</u>
Total Charges for Services	<u>7,387,883</u>	<u>7,534,347</u>	<u>7,187,189</u>	<u>7,280,007</u>
<u>Other Revenues</u>				
ARPA O&M Reimbursement	-	2,387	-	720
Miscellaneous Jobbing	3,425	252	28,518	15,115
Penalties	35,195	45,748	44,912	42,097
Sales Tax Vendor Fee	21,852	8,813	7,465	10,877
Miscellaneous	<u>9,690</u>	<u>15,914</u>	<u>9,608</u>	<u>10,000</u>
Total Other Revenues	<u>71,133</u>	<u>73,114</u>	<u>90,502</u>	<u>78,809</u>
<u>Non-Operating Revenues</u>				
Interest Revenue	<u>13,719</u>	<u>18,854</u>	<u>14,007</u>	<u>13,793</u>
Total Non-Operating Revenue (Expense)	<u>13,719</u>	<u>18,854</u>	<u>14,007</u>	<u>13,793</u>
Total Revenue	<u>\$ 7,471,763</u>	<u>\$ 7,626,315</u>	<u>\$ 7,291,699</u>	<u>\$ 7,372,610</u>

POWER AND LIGHT FUND

Budget Expense Summary

<u>DESCRIPTION</u>		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
5200	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	\$ 884,189	\$ 984,167	\$ 818,064	\$ 998,641
1002	Overtime	25,646	23,200	12,693	20,000
1003	Vacation & Sick Pay Off	15,451	20,751	-	21,230
1004	Holiday Comp.	11,337	13,568	4,271	14,040
2001	Social Security & Medicare	68,934	75,289	60,798	80,905
2002	Health Insurance	147,543	176,758	156,413	185,348
2003	Life Insurance	1,188	1,224	1,190	1,350
2005	Retirement	28,421	29,525	25,270	29,959
2006	Worker's Comp	23,768	-	-	-
3102	Health Insurance Fees	(247)	1,701	-	3,500
3106	Other Permit Fees	306	-	-	-
3301	Audit	7,376	8,404	8,150	8,150
3302	Legal Services	618	-	-	-
3303	Payroll Services	2,549	2,428	4,940	2,792
3402	Outside Contract Services	11,847	-	7,701	13,250
4305	Communications & Radio	467	110	592	600
4340	Vehicle Repair & Maintenance	236	11,672	10,815	13,000
4340	Gasoline & Diesel	117	17,551	11,341	14,000
5001	Advertising & Publications	557	135	137	135
5004	Clothing Allowance	-	-	7,408	3,667
5021	Postage	4,399	4,132	8,052	5,000
5025	CIRSA Insurance*	71,243	83,465	239,151	83,135
5029	Telephone	4,812	4,304	4,957	4,957
5030	Training/Travel/Mileage	1,185	4,000	7,269	4,500
5031	Travel & Mileage	2,097	-	-	-
5032	Utilities	2,460	2,858	3,343	3,343
6010	Photo Copier	299	383	516	383
6012	Dues & Subscriptions	6,097	5,446	12,199	6,100
6016	Janitor Supplies & Maintenance	2,344	2,478	2,395	2,400
6022	Office Expense	498	1,700	691	1,200
6023	Other Operating Exp	1,322	-	80	-
6032	Small Equipment	84	-	-	-
6034	Software Upgrades/Maintenance	911	-	1,554	-
6035	Stationery & Forms	908	1,185	1,766	-
8101	Depreciation	54,067	62,143	60,000	82,600
8102	Amortization Exp.	28,572	28,572	28,572	28,572
8201	GF - Transfer Out - PILOT	383,300	370,000	370,000	76,199
8202	GF - Transfer Out -Service Reimbursement	198,300	-	-	-
8208	GF . Transfer Out - ED/Fleet	13,000	105,000	105,000	133,000
8501	Bad Debts	25,054	71,117	57,680	50,000
8601	Position Allocation	-	242,360	329,301	311,373
9901	Contingency	-	361,639	79,872	73,445
	Total General Administration	<u>2,031,254</u>	<u>2,717,265</u>	<u>2,442,181</u>	<u>2,276,774</u>
5210	<u>PURCHASED POWER & GENERATION EXPENSE</u>				
4312	Electric Exp Op	254	222	-	-
4330	Steam Exp Op	-	-	284	-
5012	Fuel	7,610	10,000	-	10,000
5022	Power Purchases	<u>5,500,557</u>	<u>5,393,974</u>	<u>5,447,876</u>	<u>5,445,974</u>
	Total Purchased Power & Gen	<u>5,508,422</u>	<u>5,404,196</u>	<u>5,448,160</u>	<u>5,455,974</u>

*Includes Property/Liability and Worker's Comp

POWER AND LIGHT FUND
Budget Expense Summary Continued

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>5220</u> POWER PLANT OPERATING EXPENSE				
4312 Generator Maint Elect	\$ (724)	\$ 2,200	\$ 949	\$ 3,000
4335 Generator Maint Structures	1,020	1,530	502	8,000
4340 Vehicle Repr & Maint	3,815	-	157	-
5004 Clothing Allowance	900	964	-	-
5005 Dry Cleaning	2,374	1,283	3,225	3,200
5032 Utilities	14,626	12,612	19,828	14,700
6016 Janitor Supplies & Maint	513	423	259	400
Small Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000</u>
Total Power Plant Oper Exp	<u>22,524</u>	<u>19,012</u>	<u>24,920</u>	<u>31,300</u>
<u>5230</u> GENERAL POWER PLANT EXPENSE				
4323 Other Operating	<u>632</u>	<u>700</u>	<u>260</u>	<u>456</u>
Total General Power Plant Exp	<u>632</u>	<u>700</u>	<u>260</u>	<u>456</u>
<u>5240</u> DISTRIBUTION OPERATING EXPENSE				
4321 Meter Expense	3,032	1,256	3,523	15,000
4323 Other Operating	2,123	-	1,343	1,700
4325 Overhead Lines	11,591	12,000	21,591	20,000
4331 Street Lights	24,213	7,648	9,147	8,000
4339 Underground Lines	19,229	5,154	4,548	5,000
4340 Vehicle Repair & Maintenance	28,527	-	2,394	-
4341 Vehicle Gas & Diesel	12,505	-	44	-
5005 Dry Cleaning	8,117	1,830	4,322	4,200
6016 Janitor Supplies & Maintenance	395	370	605	600
6028 Safety Equipment	<u>2,361</u>	<u>1,500</u>	<u>343</u>	<u>250</u>
Total Distribution Operating Exp	<u>112,093</u>	<u>29,758</u>	<u>47,860</u>	<u>54,750</u>
<u>5250</u> DISTRIBUTION SYSTEM MAINT EXPENSE				
4321 Meters	-	727	-	750
4325 Overhead Lines	3,113	3,400	782	2,090
4331 Street Light Signals	2,010	500	144	500
4335 Structures	405	775	1,060	1,000
4339 Underground Lines	1,764	2,000	343	350
5004 Clothing Allowance	2,500	1,850	-	-
5032 Utilities	<u>7,797</u>	<u>8,260</u>	<u>8,983</u>	<u>9,000</u>
Total Distribution Sys Main Exp	<u>17,589</u>	<u>17,512</u>	<u>11,312</u>	<u>13,690</u>
<u>5260</u> CAPITAL OUTLAY				
7201 Machinery & Equipment	3,695	45,000	-	15,700
7202 Other	<u>17,608</u>	<u>11,103</u>	<u>27,604</u>	<u>45,000</u>
Total Capital Outlay	<u>21,303</u>	<u>56,103</u>	<u>27,604</u>	<u>60,700</u>
Total Expenses	<u>\$ 7,713,817</u>	<u>\$ 8,244,546</u>	<u>\$ 8,002,297</u>	<u>\$ 7,893,644</u>

POWER & LIGHT FUND
Capital Outlay Schedule

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>Machinery & Equipment</u>				
Misc Equipment	\$ 3,695	\$ -	\$ -	\$ 15,700
Radio Read Meters	<u>-</u>	<u>45,000</u>	<u>-</u>	<u>45,000</u>
Total Machinery & Equipment	<u>3,695</u>	<u>45,000</u>	<u>-</u>	<u>60,700</u>
<u>Other Capital Outlay</u>				
Accounting Software	<u>17,608</u>	<u>11,103</u>	<u>27,604</u>	<u>-</u>
Total Other Capital Outlay	<u>17,608</u>	<u>11,103</u>	<u>27,604</u>	<u>-</u>
Total Capital Outlay	<u>\$ 21,303</u>	<u>\$ 56,103</u>	<u>\$ 27,604</u>	<u>\$ 60,700</u>

POWER & LIGHT
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>ADMINISTRATION</u>				
Superintendent (.33)	\$ -	\$ 32,200	\$ -	\$ 32,228
Utility Administrator (.33)	23.03	15,968	23.07	15,995
Utility Supervisor (.33)	23.84	16,529	23.88	16,557
Clerk Cashier (.33)	16.90	11,718	16.94	11,745
Clerk Cashier II (.33)	17.98	12,439	18.02	12,494
Head Meter Reader (.33)	20.22	14,255	20.26	14,283
Meter Reader II (.33)	16.62	11,704	16.66	11,745
Meter Reader II (.33)	17.26	12,175	17.30	12,197
Delinquent Clerk/Cashier (.33)	-	-	18.48	<u>13,028</u>
Total Administration		<u>126,988</u>		<u>140,272</u>
<u>LINE CREW</u>				
Line Supervisor/III	33.16	68,974	33.20	69,056
Assistant Line Supervisor/III	28.17	58,595	28.21	58,677
Journey Lineman/III	27.32	56,827	27.36	56,909
Journey Lineman/III	27.36	56,910	27.40	56,992
Electrical Systems Tech/III	24.34	50,628	24.38	50,710
Meter Serviceman/III	24.57	51,107	24.61	51,189
Lineman	19.37	40,291	19.41	40,373
Lineman	19.37	40,291	19.41	40,373
Storekeeper/Lineman II	23.78	49,464	23.82	49,546
Lineman	19.37	<u>40,291</u>	19.41	<u>40,373</u>
Total Line Crew		<u>513,378</u>		<u>514,197</u>
<u>POWER PLANT</u>				
Chief Engineer/III	29.33	61,000	29.37	61,083
Maintenance Mechanic/III	23.88	49,672	23.92	49,754
Operator/III	22.49	46,781	22.53	46,862
Operator	19.35	40,249	19.39	40,331
Operator/III	22.45	46,696	22.49	46,779
Operator/III	22.45	<u>46,696</u>	22.49	<u>46,779</u>
Total Power Plant		<u>291,301</u>		<u>291,589</u>
Pager Pay		7,800		7,883
Certification Pay		8,300		8,300
Shift Differential		<u>36,400</u>		<u>36,400</u>
Total Pager/Shift/Certification		<u>52,500</u>		<u>52,583</u>
Total Base Wage/Salary		<u>984,167</u>		<u>998,641</u>
Wage Allocation		-		-
Total Wage/Salary		<u>\$ 984,167</u>		<u>\$ 998,641</u>

2017 COMBINED WATER & SEWER FUND BUDGET MESSAGE

In 2016, the Water Fund and Sewer Funds were combined into one fund to enhance resource utilization, to better manage costs, and to provide a framework for improved rate determination.

The City's water system provides for the storage and treatment of raw water utilizing North Lake as a primary source of water and Monument Lake as a secondary source. Water is transported from these City-owned Lakes to the Water Treatment Plant where it is treated for safe consumption. The treated water then flows 40 miles east through the potable delivery and distribution system to the City and a substantial part of the developed rural area outside the City. The service area extends east to the Department of Corrections and the Pinon Canyon Maneuver Site. There are over one hundred miles of pipe within the distribution system. The operations of the City's water treatment system are subject to the rules and regulations of the Colorado Department of Public Health and Environment.

The City's sewer system provides for the daily operations of the City's wastewater system including the waste water collection system and the wastewater treatment plant facilities. Operations of the sewer system are governed by the rules and regulations of the Colorado Department of Public Health and Environment.

The following describes the categories of revenues and expenditures for the operations of the City's combined water & sewer department for year 2017. Where practical, we have combined information for both departments for revenue line items as well as expense line items. Where it did not seem to be appropriate, we kept the individual line items and kept the various operations department code structure the same.

2017 INCOME PROJECTION

Revenues derived by the City's Water fund are realized from the following categories.

I. Operating Revenues

Charges for Service (Water) - The City derives revenues for the water department from monthly charges to residential and commercial customers in the City as well as rural residential and commercial customers. Revenue is also derived from water associations and the Valdez rural water dispensing station. The charges are in accordance with the rate schedule adopted by City ordinance based upon monthly metered service.

Charges for Service (Sewer) - The City assesses a monthly charge to each residential and commercial sewer customer based upon a rate schedule established by City ordinance. The monthly charges are based upon the metered volume of water consumption by the customer. This comprises the majority of revenues for the Sewer Fund.

II. Other Revenues

Miscellaneous Jobbing - Revenues derived from the charges associated with actual system improvements such as connections, main line or other extensions to serve new customers or replacement services.

Penalties – Revenue from customers who do not pay their account on a timely basis.

Water Resale – Revenue from rural customers who purchase and load water from an unmanned station into a portable container to residences where City water service is unavailable.

Water Leases - The Water Fund realizes revenues from the lease of its raw water stored in Trinidad Lake as part of the Municipal & Industrial Water right storage decree for Trinidad Lake. These water leases currently provide augmentation water to the Cougar Canyon Golf Course development, Pioneer/XTO Gas Companies, the New Elk Coal Company, and other smaller users by individual contract.

Short Check Charges - These revenues are derived from customers who pay the City with bank drafts and do not have sufficient funds in their accounts.

Misc. Revenue – Other revenues received by the City not categorized in any of the foregoing groups are included under Miscellaneous Revenue. These funds include such sources as reimbursement from insurance for property losses, rental fees and by sale of decommissioned vehicles, etc.

III. Non-Operating Revenues

Interest – Interest rates continue to be low and the amount of interest income for 2017 is projected to be \$15,278 less than 2016 interest income.

REVENUE SUMMARY

The total 2017 combined revenue budget is \$4.53 million which is \$.703 million less than 2016 budgeted revenue. This change in revenue is due to completion of a significant portion of Water Treatment Plant grant work of \$1.19 million in 2016. \$525,000 has been budgeted in 2017 Grant revenue for the completion of the project.

EXPENDITURES SUMMARY

The total 2017 combined expenditures budget is \$6.87 million which is \$1.36 million more than 2016 projected expenditures. The most significant category affecting the Water/Sewer Fund will be the cost of Capital Outlay which increased \$898,210 (reduction in Water Treatment Plant work). The 2017 budget reflects increased health insurance costs of 18.5%.

A twenty-year loan in the amount of \$6,019,307 was acquired from the CRWDPA in 1999. These funds were utilized to accomplish a major treatment plant renovation and a south side collection pipeline system. Three (2) years remain on the loan repayment obligation with a remaining principal balance due of approximately \$918,652. 2017 Debt Service is projected to be \$493,279.

COMBINED WATER & SEWER FUND
Statement of Revenues, Expenses and Changes in Fund Balance

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
Operating Revenues				
Charges for Services	3,546,621	3,749,401	3,262,059	3,708,564
Other	<u>185,399</u>	<u>227,186</u>	<u>277,298</u>	<u>248,966</u>
Total Operating Revenues	<u>3,732,020</u>	<u>3,976,587</u>	<u>3,539,357</u>	<u>3,957,530</u>
Operating Expenses				
Operating Expenses	2,564,092	3,047,175	2,809,531	3,194,074
Depreciation	748,855	591,122	575,000	749,050
Bad Debts	13,494	20,086	26,477	20,000
Debt Principal	400,575	-	416,598	443,303
Capital Outlay	3,394,331	1,302,890	12,000	2,201,100
Contingency 1%	<u>-</u>	<u>227,613</u>	<u>84,750</u>	<u>31,941</u>
Total Expenses	<u>7,121,350</u>	<u>5,188,886</u>	<u>3,924,356</u>	<u>6,639,468</u>
Operating Income (Loss)	<u>(3,389,330)</u>	<u>(1,212,299)</u>	<u>(384,999)</u>	<u>(2,681,938)</u>
Non-Operating Revenue (Expense)				
Grant Revenue	512,999	1,192,500	339,000	525,000
Interest Revenue	45,300	60,592	37,559	44,514
Interest Expense	<u>(83,586)</u>	<u>-</u>	<u>(76,321)</u>	<u>(49,976)</u>
Total Non-Operating Rev (Exp)	<u>474,713</u>	<u>1,253,092</u>	<u>300,238</u>	<u>519,538</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>(2,914,614)</u>	<u>40,793</u>	<u>(84,761)</u>	<u>(2,162,400)</u>
OPERATING TRANSFERS IN (OUT)				
Water Transfer Out General Fund	(257,700)	(99,000)	(99,000)	(47,874)
Sewer Transfer in from General Fund	-	-	492,919	-
Transfer Out General Fund (Fleet, ED)	<u>-</u>	<u>(220,000)</u>	<u>(220,000)</u>	<u>(133,000)</u>
Total Other Sources and Uses	<u>(257,700)</u>	<u>(319,000)</u>	<u>173,919</u>	<u>(180,874)</u>
Capital Outlay/Debt Principal	3,794,906	1,302,890	428,598	2,644,403
Change in Fund Balance	622,589	1,024,683	517,756	301,129
Fund Balance - January 1	24,537,878	21,029,514	25,160,467	25,678,223
Fund Balance - December 31	25,160,467	22,054,197	25,678,223	25,979,352

COMBINED WATER & SEWER FUND

Budget Revenue Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>Charges for Services</u>				
Commercial Urban (Water & Sewer)	\$ 782,910	\$ 851,317	\$ 721,041	\$ 838,018
Commercial Rural Water	710,653	713,206	628,682	652,855
Residential Urban (Water & Sewer)	1,864,477	1,973,056	1,726,310	2,028,716
Residential Rural Water	182,379	203,487	177,410	181,069
Meter Connect Fees	<u>6,202</u>	<u>8,335</u>	<u>8,616</u>	<u>7,906</u>
 Total Charges for Services	 <u>3,546,621</u>	 <u>3,749,401</u>	 <u>3,262,059</u>	 <u>3,708,564</u>
<u>Other Revenue</u>				
Misc Jobbing	89,677	83,033	140,909	118,613
Penalties - Utility	18,224	18,890	17,660	18,196
Water Resale-Valdez Stn	33,085	29,941	32,925	32,763
Short Check Charges (Sewer only)	140	-	-	245
Misc. Revenue	2,925	12,942	304	5,466
Water Leases	<u>41,350</u>	<u>82,380</u>	<u>85,500</u>	<u>73,683</u>
 Total Other Revenue	 <u>186,748</u>	 <u>227,186</u>	 <u>277,298</u>	 <u>248,966</u>
<u>Non-Operating Revenues</u>				
Water Treatment Plant Grant	512,999	1,192,500	339,000	-
Interest - Investments	45,300	60,242	37,559	44,514
Interest - Late Charges	<u>-</u>	<u>350</u>	<u>-</u>	<u>-</u>
 Total Non-Operating Revenues	 <u>558,299</u>	 <u>1,253,092</u>	 <u>376,559</u>	 <u>44,514</u>
<u>Other Sources & Uses of Funds</u>				
Transfer from GF for Sewer Loan Pmt	-	-	492,919	-
Grant Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>525,000</u>
 Total Other Sources & Uses of Funds	 <u>-</u>	 <u>-</u>	 <u>492,919</u>	 <u>525,000</u>
 Total Revenue	 <u>\$ 4,290,321</u>	 <u>\$ 5,229,679</u>	 <u>\$ 4,408,835</u>	 <u>\$ 4,527,044</u>

COMBINED WATER & SEWER FUND

Budget Expense Summary

<u>DESCRIPTION</u>		<u>2015</u>	<u>2016</u>	<u>2016</u>	<u>2017</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>BUDGET</u>
5300	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	\$ 927,980	\$ 1,021,363	\$ 841,246	\$ 1,040,413
1002	Overtime	46,938	45,707	45,858	45,000
1003	Vacation & Sick Pay Off	28,393	23,250	-	23,047
1004	Holiday Comp	15,523	19,064	-	19,064
2001	Social Security & Medicare	76,957	78,134	63,920	86,509
2002	Health Insurance	197,070	228,603	198,927	235,727
2003	Life Insurance	1,266	1,584	1,342	1,510
2005	Retirement	32,065	30,641	26,799	31,212
2006	Worker's Comp	53,920	-	-	-
2007	Unemployment Ins	3,514	-	14,056	-
3102	Credit Card Fees	(302)	3,500	-	3,500
3106	Other Permit Fees	9,316	14,800	-	13,000
3301	Audit	8,546	6,200	6,010	6,010
3302	Legal Services	24,906	65,000	34,962	50,000
3303	Payroll Services	5,416	5,159	5,437	5,933
3401	Engineer Consulting	10,130	25,000	3,029	15,000
3402	Outside Contract Services	31,545	16,118	47,366	64,730
4305	Communications & Radio	234	-	-	2,500
4306	Conservancy Dist	34,800	35,268	60,000	34,800
4313	Equipment Repair	-	500	-	-
4316	Ditch Assessment	38,088	37,000	61,128	35,000
4340	Vehicle Repair & Maintenance	285	-	80	-
4341	Vehicle Gas & Diesel	1,672	-	-	-
5001	Advertising & Publication	472	1,601	260	350
5004	Clothing Allowance	-	-	6,308	3,317
5021	Postage & Shipping	9,252	8,240	11,417	8,200
5025	CIRSA Insurance*	77,213	134,753	231,586	133,905
5029	Phone	14,752	14,702	14,055	14,000
5030	Training/Travel/Mileage	3,702	8,819	7,605	13,800
5031	Travel & Mileage	3,151	-	3,184	-
5032	Utilities	2,460	2,707	2,524	2,524
6010	Copier	560	731	856	731
6012	Dues & Subscriptions	1,280	642	-	642
6016	Janitor Supplies & Maintenance	2,344	2,503	2,395	2,000
6022	Office Supplies	1,177	4,479	686	600
6023	Other Operating Exp	170	-	90	-
6032	Small Equipment	330	400	-	11,500
6034	Software Upgrades	911	1,521	2,091	589
6035	Stationery & Forms	2,117	2,396	2,205	2,205
8101	Depreciation	748,855	591,122	575,000	749,050
8102	Amortization	-	-	-	-
8201	GF - Transfer Out - PILOT	103,200	99,000	99,000	47,874
8202	GF - Transfer Out - Service Reimb	128,500	-	-	-
8203	Net Transfer-Water to Sewer	-	-	-	-
8203	Transfer Out - Sewer Capital Exp	-	-	-	-
8208	GF - Transfer Out - ED/Fleet	26,000	220,000	220,000	133,000
8209	Transfer Out - Sewer (Centrifuge)	-	-	-	-
8601	Position Allocation	-	242,360	329,301	311,372
9901	Contingency	-	227,613	84,750	31,941
8501	Bad Debts	13,494	20,086	26,477	20,000
		<u>2,688,202</u>	<u>3,240,566</u>	<u>3,029,950</u>	<u>3,200,555</u>

Total General Admin
City of Trinidad, CO

COMBINED WATER & SEWER FUND

Budget Expense Summary Continued

		2015 <u>ACTUAL</u>	2016 <u>BUDGET</u>	2016 <u>PROJECTED</u>	2017 <u>BUDGET</u>
<u>5310 WATER TRANSMISSION STATION</u>					
3102	Credit Card	\$ 193	\$ -	\$ (200)	\$ 250
4318	Main Regulating Station	6,944	10,000	-	15,000
4323	Other Operating-Valdez Stn	23,018	30,000	18,951	18,950
4336	Transmission Lines	<u>1,493</u>	<u>17,334</u>	<u>23,684</u>	<u>123,684</u>
	Total Transmission Station	<u>31,648</u>	<u>57,334</u>	<u>42,435</u>	<u>157,884</u>
 <u>5320 WATER DISTRIBUTION</u>					
4302	Building Maintenance	4,887	2,400	3,080	2,400
4305	Communication & Radio	468	1,088	774	-
4309	Distribution Lines Exp	95,652	100,000	30,878	100,000
4321	Meter Repair & Maintenance	19,072	26,500	23,184	25,000
4323	Other Operating	6,348	3,000	7,388	4,000
4333	Storage Tanks	22,831	6,000	2,650	6,000
4340	Vehicle Repair & Maintenance	10,490	20,000	26,917	20,000
4341	Vehicle Gas & Diesel	23,171	36,000	19,171	23,000
5004	Clothing Allowance	1,500	1,950	-	-
5005	Dry Cleaning Shirts	2,410	-	2,173	2,175
5010	Fire Hydrants	-	10,000	1,332	4,000
5021	Postage/Shipping	578	-	-	-
5032	Pump Station Utilities	124,972	130,000	123,475	135,182
6016	Janitor Supplies & Maintenance	513	800	768	800
6027	Supplies - Pump Station	3,990	6,000	11,682	5,000
6032	Small Equipment	<u>322</u>	<u>500</u>	<u>-</u>	<u>-</u>
	Total Distribution	<u>317,204</u>	<u>344,238</u>	<u>253,471</u>	<u>327,557</u>
 <u>5330 MADRID CHLORINATION SYSTEM</u>					
4323	Other Operating Exp	<u>515</u>	<u>600</u>	<u>429</u>	<u>600</u>
	Total Madrid Chlorination System	<u>515</u>	<u>600</u>	<u>429</u>	<u>600</u>
 <u>5340 WATER FILTRATION PLANT</u>					
4315	Household	3,595	1,686	1,465	1,000
4337	Treatment Plant	24,878	75,000	26,767	25,000
4340	Repair & Maintenance	224	-	612	1,000
5004	Clothing Allowance	-	-	-	-
5032	Utilities	14,378	17,224	26,907	26,908
6005	Chemicals/Lab Sup	74,763	51,646	42,467	51,000
6032	Small Equipment	<u>1,663</u>	<u>260</u>	<u>302</u>	<u>8,534</u>
	Total Water Filtration Plant	<u>119,501</u>	<u>145,816</u>	<u>98,521</u>	<u>113,442</u>
 <u>5350 NORTH LAKE</u>					
4308	Dam Repair & Maintenance	14,694	500	5,335	1,000
4311	Diversion Canal	-	-	-	-
4315	Household Maintenance/Repair	1,583	3,500	1,589	2,000
4340	Vehicle Maintenance/Repair	669	500	2,500	1,500
4327	Pipe Installation	-	-	-	-
5004	Clothing Allowance	-	-	-	-
5032	Utilities	<u>2,491</u>	<u>2,500</u>	<u>2,852</u>	<u>3,000</u>
	Total North Lake	<u>19,436</u>	<u>7,000</u>	<u>12,277</u>	<u>7,500</u>

COMBINED WATER & SEWER FUND

Budget Expense Summary Continued

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
5360 MONUMENT LAKE					
4310	Distribution System	\$ 1,117	\$ 400	\$ 385	\$ 3,000
4337	Treatment Plant Mnt/Imprv Dam Repair/Maintenance	23,684	10,000	4,518	12,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
	Total Monument Lake	<u>24,800</u>	<u>10,400</u>	<u>4,903</u>	<u>16,000</u>
5510 SEWAGE TREATMENT PLANT					
4302	Building Maintenance	10,110	20,000	33,904	20,000
4323	Other Operating Expense	16,515	2,500	16,369	15,000
4340	Vehicle Repair & Maintenance	5,627	11,230	12,705	12,700
4341	Vehicle Gas & Diesel	11,206	16,149	8,971	12,000
5004	Clothing Allowance	1,200	1,400	-	-
5005	Dry Cleaning	2,888	-	2,704	2,700
5032	Utilities	231,761	289,467	219,897	230,000
6005	Chemical & Lab Supplies	19,274	7,364	21,737	14,000
6008	Compressor Equip Supplies	36	2,000	36	500
6016	Janitor Supplies & Maintenance	823	932	831	1,000
	Total Sewage Treatment Plant	<u>299,440</u>	<u>351,042</u>	<u>317,153</u>	<u>307,900</u>
5520 SEWAGE COLLECTION					
4304	Collection System	20,456	22,000	21,152	22,000
4319	Manhole Replacement/Repair	662	1,500	-	500
4322	Monument Lake	2,445	2,500	44	-
4332	Lift Station Operation	21,436	22,000	34,423	22,000
	Total Sewage Collection	<u>44,999</u>	<u>48,000</u>	<u>55,619</u>	<u>44,500</u>
5370 CAPITAL OUTLAY					
7201	Machinery & Equipment	0	60,000	-	26,100
7202	Other	36,748	20,390	-	1,125,000
7202	Monument Lake Park	1,400	30,000	-	-
8004	North Lake Dam	120,247	-	-	550,000
8007	Water Treatment Plant	3,274,332	1,192,500	12,000	500,000
	Total Capital Outlay	<u>3,432,727</u>	<u>1,302,890</u>	<u>12,000</u>	<u>2,201,100</u>
5540 SEWER DEBT SERVICE*					
4701	Loan Principal	400,575	-	416,598	443,303
4702	Loan Interest	83,587	-	76,321	49,976
	Total Debt Service	<u>484,162</u>	<u>-</u>	<u>492,919</u>	<u>493,279</u>
	TOTAL EXPENSES	<u>\$ 7,462,636</u>	<u>\$ 5,507,886</u>	<u>\$ 4,319,677</u>	<u>\$ 6,870,317</u>

*Debt Service was paid from General Fund in 2016 (\$416,598 Principal and \$76,321 Interest)

COMBINED WATER & SEWER FUND

Capital Outlay Schedule

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>Transmission/Distribution System Improvements</u>				
Santa Fe Trail Water Line Improvements	\$ -	\$ -	\$ -	\$ 500,000
Valdez River Crossing Improvements	-	-	-	50,000
Downtown Infrastructure Improvements	-	-	-	500,000
Radio Read Meters	-	-	-	<u>75,000</u>
Total Transmission/Distribution System Improvmnts	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,125,000</u>
<u>Monument Lake Park Area Improvements:</u>				
Bathhouse Construction/RV Dump Station Upgrade	1,400	-	-	-
Building Improvements - Roof	-	<u>30,000</u>	-	-
Total Monument Lake Park Area Improvements	<u>1,400</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
<u>Trinidad Water Treatment Plant Improvements</u>				
Improvements	3,274,332	1,192,500	12,000	500,000
Total Water Treatment Plant Improvements	<u>3,274,332</u>	<u>1,192,500</u>	<u>12,000</u>	<u>500,000</u>
<u>North Lake Dam/Water Shed/Improvements</u>				
Dam Rehabilitation	248	-	-	-
Outlet Valve	-	-	-	30,000
North Lake Pipe Lining	-	-	-	350,000
B-Ditch Half Pipe Replacement	-	-	-	120,000
Fire Mitigation	-	-	-	50,000
North Fork to North Lake Aqueduct	<u>119,999</u>	-	-	-
Total North Lake Dam/Water Shed/Improvements	<u>120,247</u>	<u>-</u>	<u>-</u>	<u>550,000</u>
<u>Machinery & Equipment</u>				
Upgrade TV Camera Equip (Collections)	-	60,000	-	-
Purchase Jet Vac Nozzle (Collections)	-	-	-	10,500
Water: Misc	<u>4,277</u>	-	-	<u>15,600</u>
Total Machinery & Equipment	<u>4,277</u>	<u>60,000</u>	<u>-</u>	<u>26,100</u>
<u>Other Capital Outlay</u>				
Roof Replacement (Sewer Blower Bldg)	-	20,390	-	-
Accounting Software	<u>17,081</u>	-	-	-
Total Other Capital Outlay	<u>17,081</u>	<u>20,390</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>\$ 3,417,337</u>	<u>\$ 1,302,890</u>	<u>\$ 12,000</u>	<u>\$ 2,201,100</u>

COMBINED WATER & SEWER FUND
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>ADMINISTRATION</u>				
Superintendent (.33)	\$ -	\$ 32,200	\$ -	\$ 32,228
Utility Administrator (.33)	23.03	15,968	23.07	15,995
Utility Supervisor (.33)	23.84	16,529	23.88	16,557
Clerk Cashier (.33)	16.90	11,718	16.94	11,745
Clerk Cashier II (.33)	17.98	12,439	18.02	12,494
Head Meter Reader (.33)	20.22	14,255	20.26	14,283
Meter Reader II (.33)	16.62	11,704	16.66	11,745
Meter Reader II (.33)	17.26	12,175	17.30	12,197
Delinquent Clerk/Cashier (.33)	-	-	18.48	<u>13,028</u>
Total Administration		<u>126,988</u>		<u>140,272</u>
<u>WATER TREATMENT (4.17)</u>				
B' Filter Plant Operator	18.55	38,585	18.59	38,667
Snr. Water Treatment Oper 'A'	24.23	<u>50,400</u>	24.27	<u>50,482</u>
Total Water Treatment		<u>88,985</u>		<u>89,149</u>
<u>WATER DISTRIBUTION SYSTEM (4.17)</u>				
Foreman/Level III	27.68	57,574	27.72	57,658
Water Dist. Tech. III/C/Level III	23.69	49,275	23.73	49,358
Water Dist. Tech. II/C/Level III	24.62	51,210	24.66	51,293
Water Dist. Tech. I/Level III	21.15	43,993	21.19	44,075
Sr. Meter Serviceman/Level II	20.29	42,203	20.33	42,286
Rural Meter Serviceman/Level II	20.34	42,307	20.38	42,390
Skilled Laborer/Level II	18.09	37,627	18.13	37,710
Laborer	16.62	34,570	16.66	34,653
Laborer	14.28	<u>29,702</u>	14.32	<u>29,786</u>
Total Distribution Center		<u>388,462</u>		<u>389,210</u>
Foreman/ Level IV	25.07	52,147	25.11	52,229
Skilled Laborer W/Level II	18.41	38,294	18.45	38,376
Skilled Laborer Level I	18.09	37,628	-	-
Skilled Laborer	-	-	16.19	33,675
Skilled Laborer	16.26	<u>33,822</u>	16.27	<u>33,842</u>
Total Collection System		<u>161,891</u>		<u>158,122</u>

COMBINED WATER & SEWER FUND
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>SEWER TREATMENT SYSTEM (4.06)</u>				
Foreman/'A'/Level III	\$ 28.30	\$ 58,900	\$ 28.34	\$ 58,947
A' Operator/Level III	23.50	48,964	24.76	51,501
C' Operator/Level III	21.63	45,241	21.67	45,074
C' Operator/Level III	21.71	44,992	21.79	45,323
Operator - Entry Level	21.59	<u>36,651</u>	17.66	<u>36,733</u>
 Total Treatment System		 <u>234,748</u>		 <u>237,578</u>
 Shift Differential		 5,000		 5,083
Certification Pay		5,400		5,400
Pager Pay		<u>15,600</u>		<u>15,600</u>
 Total Cert/Pager/Diff		 <u>26,000</u>		 <u>26,083</u>
 Total Base Wage/Salary		 <u>1,021,363</u>		 <u>1,040,413</u>
 Wage Allocation		 <u>-</u>		 <u>-</u>
 Total Wage/Salary		 <u>\$ 1,021,363</u>		 <u>\$ 1,040,413</u>

2017 GAS FUND BUDGET MESSAGE

The City's natural gas system provides for the distribution of natural gas for residential and commercial customers throughout the City. Additionally, natural gas is also provided to the Department of Corrections and a large number of rural residential and commercial customers. The City's natural gas supply is currently acquired by contract from the National Public Gas Agency (NPGA). Purchased gas is then resold to the City's customers. The current term of the contract extends from April 1, 2015 ending on April 1, 2025. Operations of the City's natural gas distribution system are governed by rules and regulations established by the Federal Department of Transportation and the Public Utilities Commission. The following describes the categories of revenues and expenditures for the operations of the City's gas department for year 2017.

2017 GAS FUND INCOME PROJECTION

Revenues derived by the City's gas fund are realized from the following categories.

I. Operating Revenues

Charges for Service - The City derives revenues for the Gas Fund through the sale of natural gas to residential and commercial customers in accordance with rate structures set by City ordinance and the recently amended gas tariff. The tariff identifies three different categories for the monthly gas consumption charges including a basic metering and billing charge, a delivery (distribution) charge and the Gas Service Charge which is a pass-through of actual gas costs under the December 2014 adopted tariff rate which increased to \$0.4490 per CCF (100 cubic feet) of natural gas consumed. These charges represent the majority of revenues in the City's Natural Gas Fund. The operating revenues for 2017 are expected to increase by \$62,846 or 1.5% from budgeted 2016 revenue.

II. Non-Operating Revenues

Miscellaneous Jobbing - Revenue derived from the connection and/or extension of gas services for new customers or replacement services.

Penalties – Derived from customers who do not pay their account on a timely basis.

Sales Tax Commission - Fee received for the collection of sales taxes from the customer.

Miscellaneous Revenue - Other revenues received by the City not categorized in any of the foregoing groups are included under Miscellaneous Revenue. These funds include such sources as reimbursement from insurance for property losses, rental fees and by sale of decommissioned vehicles, etc.

III. Miscellaneous Revenue

Interest Income - Interest rates continue to be low and the amount of interest income for 2017 is projected to be comparable to 2016 interest income.

REVENUE SUMMARY

Revenues for the Gas department are predicated upon the actual consumption of gas throughout the coming year. The 2017 budgeted revenue totals \$4.21 million which is \$62,846 more than 2016 projected revenue and is mostly due to an anticipated increase in charges for services for commercial customers. Gas supply rates charged to the customer is affected by the difference between the actual gas supply cost charged to the customer and the actual cost of gas, which becomes a deferred gas expense. This deferred gas expense is monitored on a monthly basis and is a factor in the gas tariff charged to the customer. In 2015 and 2016, the City over-collected gas supply costs from the customers and as a result, a decrease in the gas tariff should effectively be realized and adopted by City Council in November 2016 to become effective December 2016.

EXPENDITURE SUMMARY

2017 Gas Fund expenditures are budgeted to be \$5 million which is \$644,308 greater than 2016 projected expenditures. The single category most affecting the Gas Fund is the scheduled Capital Outlay projects for 2017 in the amount of \$608,500. City budgets reflect increased health insurance costs of approximately 18.5%.

GAS FUND
Statement of Revenues, Expenses and Changes in Fund Balance

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Operating Revenues				
Charges for Services	\$ 4,240,987	\$ 4,146,154	\$ 4,158,330	\$ 4,209,000
Other	<u>55,812</u>	<u>40,249</u>	<u>43,677</u>	<u>46,341</u>
Total Operating Revenues	<u>4,296,799</u>	<u>4,186,403</u>	<u>4,202,007</u>	<u>4,255,341</u>
Operating Expenses				
Operating Expenses	3,299,020	3,639,130	3,695,033	4,073,778
Depreciation	46,990	42,667	42,667	46,900
Amortization	-	-	-	-
Bad Debts	-	44,517	42,192	45,000
Capital Outlay	6,775	101,787	23,089	608,500
Contingency - 1%	<u>-</u>	<u>183,622</u>	<u>15,000</u>	<u>40,738</u>
Total Operating Expenses	<u>3,352,785</u>	<u>4,011,723</u>	<u>3,817,981</u>	<u>4,814,916</u>
Operating Income (Loss)	<u>944,014</u>	<u>174,680</u>	<u>384,026</u>	<u>(559,575)</u>
Non-Operating Revenue (Expense)				
Grant Revenue	-	-	-	-
Interest Revenue	13,881	12,844	11,423	12,430
Interest Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Operating Revenue (Expense)	<u>13,881</u>	<u>12,844</u>	<u>11,423</u>	<u>12,430</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>957,895</u>	<u>187,524</u>	<u>395,449</u>	<u>(547,145)</u>
OPERATING TRANSFERS IN (OUT)				
Transfer Out General Fund	(442,500)	(236,400)	(236,400)	(49,515)
Transfers Out General Fund (Fleet, IT, ED)	<u>-</u>	<u>(105,000)</u>	<u>(105,000)</u>	<u>(133,000)</u>
	<u>(442,500)</u>	<u>(341,400)</u>	<u>(341,400)</u>	<u>(182,515)</u>
Capital Outlay	6,775	101,787	23,089	608,500
Change in Fund Balance	522,170	(52,089)	77,138	(121,160)
Fund Balance - January 1	4,760,947	5,559,299	5,283,117	5,360,255
Fund Balance - December 31	5,283,117	5,507,210	5,360,255	5,239,095

GAS FUND
Budget Revenue Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>Charges for Services</u>				
Commercial Sales	\$ 1,591,321	\$ 1,592,867	\$ 1,595,000	\$ 1,600,000
Residential Sales	2,640,655	2,539,782	2,550,000	2,600,000
Meter Connect Fees	<u>9,012</u>	<u>13,505</u>	<u>13,330</u>	<u>9,000</u>
Total Charges for Services	<u>4,240,988</u>	<u>4,146,154</u>	<u>4,158,330</u>	<u>4,209,000</u>
<u>Non-Operating Revenues</u>				
Miscellaneous Jobbing	18,104	6,506	1,428	7,583
Penalties	23,169	26,466	35,506	29,408
Sales Tax Commission	14,539	6,717	6,743	8,977
Miscellaneous	<u>-</u>	<u>560</u>	<u>-</u>	<u>372</u>
Total Other Revenues	<u>55,812</u>	<u>40,249</u>	<u>43,677</u>	<u>46,341</u>
<u>MISCELLANEOUS REVENUE</u>				
Interest Income	<u>13,880</u>	<u>12,844</u>	<u>11,423</u>	<u>12,430</u>
Total Revenue	<u>\$ 4,310,680</u>	<u>\$ 4,199,247</u>	<u>\$ 4,213,430</u>	<u>\$ 4,267,770</u>

GAS FUND
Budget Expense Summary

<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
5400 <u>GENERAL ADMINISTRATION</u>				
1001 Wages	\$ 383,508	\$ 458,741	\$ 353,321	\$ 484,909
1002 Overtime	3,543	2,500	893	892
1003 Vacation & Sick Pay Off	9,522	10,444	-	11,030
2001 Social Security & Medicare	29,110	35,094	25,678	38,108
2002 Health Insurance	85,105	120,053	76,890	91,115
2003 Life Insurance	648	648	550	729
2005 Retirement	12,021	13,762	10,705	14,547
2006 Worker's Comp	15,094	-	-	-
2007 Unemployment Insurance	12,564	10,164	-	-
3102 Health Insurance Fees	(247)	-	-	3,500
3301 Audit	3,776	4,700	4,555	4,555
3303 Payroll Service	3,186	3,035	5,083	3,490
3402 Outside Contract Services	6,031	30,000	23,452	34,000
4313 Equipment Repair	-	-	-	-
4323 Other Operating Exp	-	-	-	-
4340 Vehicle Repair & Maintenance	213	-	(839)	1,000
4341 Gasoline & Diesel	-	-	-	-
5001 Publications	392	300	137	300
5004 Clothing Allowance	-	-	2,708	1,317
5021 Postage & Shipping	4,287	4,082	7,857	7,900
5025 CIRSA Insurance*	35,223	35,339	241,151	35,538
5029 Telephone	3,801	3,166	3,774	3,780
5030 Training/Travel/Mileage	2,545	4,000	3,450	19,610
5031 Travel & Mileage	67	-	-	-
5032 Utilities	11,485	12,000	13,857	13,900
6010 Photo Copier	425	548	607	600
6012 Dues & Subscriptions	405	505	790	790
6016 Janitorial Supplies	2,344	2,478	2,395	2,400
6022 Office Expense	705	423	877	500
6023 Damage Prevention/Public Aware	1,909	1,507	80	1,500
6032 Small Equipment	293	600	-	3,000
6034 Software Upgrades/Support	911	1,325	1,449	750
6035 Stationery & Forms	908	1,185	1,766	1,600
8101 Depreciation	46,990	42,667	42,667	46,900
8201 GF - Transfer Out - PILOT	203,100	236,400	236,400	49,515
8202 GF - Transfer Out - Service Reimb	226,400	-	-	-
8208 GF - Transfer Out - ED/Fleet	13,000	105,000	105,000	133,000
8501 Bad Debts	(539)	44,517	42,192	45,000
8502 Cash Over (Short)	138	348	346	-
8601 Position Allocation	-	242,360	329,301	311,373
9901 Contingency	-	<u>183,622</u>	<u>15,000</u>	<u>40,738</u>
Total General Administration	<u>1,118,862</u>	<u>1,611,513</u>	<u>1,552,092</u>	<u>1,407,886</u>
5410 <u>REGULATING STATIONS</u>				
4318 Main Regulating Station (CIG)	-	<u>2,342</u>	-	<u>7,000</u>
Total Regulating Stations	-	<u>2,342</u>	-	<u>7,000</u>

GAS FUND
Budget Expense Summary Continued

<u>DESCRIPTION</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>5420</u> <u>DISTRIBUTION MAINS</u>				
4302 Building Maintenance	\$ 8,782	\$ 2,605	\$ 6,665	\$ 1,000
4303 Cathodic Protection	11,413	20,000	4,181	5,000
4305 Communication & Radio	796	372	1,213	500
4309 Distribution Mains	18,943	25,000	33,601	25,000
4321 Meters	4,815	8,000	15,189	8,000
4323 Other Operating Exp	3,009	1,869	2,115	2,115
4327 Pipe installation	902	1,000	-	-
4328 Regulating Stations	63	1,000	4,798	2,500
4340 Vehicle Repair & Maintenance	6,029	5,716	13,792	9,000
4341 Vehicle Gas & Diesel	11,349	16,592	9,401	10,000
5004 Clothing Allowance	1,050	1,350	-	-
5005 Dry Cleaning	4,987	3,500	4,533	4,500
5023 Propane Plant	336	440	336	-
5030 OQ Certification/DIMP	-	500	6,000	500
6016 Janitor Supplies & Maintenance	980	500	533	500
6032 Small Equipment	<u>647</u>	<u>500</u>	<u>1,933</u>	<u>4,500</u>
Total Distributions Mains	<u>74,101</u>	<u>88,944</u>	<u>104,291</u>	<u>73,115</u>
<u>5430</u> <u>GAS PURCHASES</u>				
5013 Purchases	2,250,930	2,700,000	1,729,910	2,250,930
Gas Purchases - Deferred	<u>329,177</u>	<u>(151,463)</u>	<u>750,000</u>	<u>650,000</u>
Total Gas Purchases	<u>2,580,107</u>	<u>2,548,537</u>	<u>2,479,910</u>	<u>2,900,930</u>
<u>5440</u> <u>CAPITAL OUTLAY</u>				
7201 Machinery & Equipment	6,775	-	-	571,000
7202 Other	8,615	101,787	23,089	37,500
8009 Gas Shop Improvements	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>15,440</u>	<u>101,787</u>	<u>23,089</u>	<u>608,500</u>
Total Expenses	<u>\$ 3,788,511</u>	<u>\$ 4,353,123</u>	<u>\$ 4,159,381</u>	<u>\$ 4,997,431</u>

GAS FUND
Capital Outlay Schedule

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
<u>Machinery & Equipment</u>				
Equipment	\$ 6,775	\$ -	\$ -	\$ 571,000
Total Machinery & Equipment	<u>6,775</u>	<u>-</u>	<u>-</u>	<u>571,000</u>
<u>Other Capital Outlay</u>				
Remote Read Gas Meters	-	37,500	-	37,500
Fisher's Peak Infrastructure	-	15,000	-	-
Gas Distribution System Mapping	-	40,000	-	-
Accounting Software	<u>8,615</u>	<u>9,287</u>	<u>23,089</u>	<u>-</u>
Total Other Capital Outlay	<u>8,615</u>	<u>101,787</u>	<u>23,089</u>	<u>37,500</u>
Gas Shop Improvements	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL OUTLAY	\$ 15,440	\$ 101,787	\$ 23,089	\$ 608,500

GAS
2017 Wage Schedule

	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>ADMINISTRATION</u>				
Superintendent*	\$ -	\$ 32,200	\$ -	\$ 32,228
Utility Administrator (.33)	23.03	15,968	23.07	15,995
Utility Supervisor (.33)	23.84	16,529	23.88	16,557
Clerk Cashier	16.90	11,718	16.94	11,745
Clerk Cashier II	17.98	12,439	18.02	12,494
Head Meter Reader	20.22	14,255	20.26	14,283
Meter Reader II	16.62	11,704	16.66	11,745
Meter Reader II	17.26	12,175	17.30	12,197
Delinquent Clerk/Cashier (.33)		<u>-</u>	18.48	<u>13,028</u>
Total Administration		<u>126,988</u>		<u>140,272</u>
Foreman	27.58	57,368	27.62	57,450
Assistant Foreman/CP Tech	25.84	53,748	25.88	53,830
Gas Dist. Tech. III/A/Welder	21.51	44,742	22.32	46,426
Meter Serviceman	22.52	46,843	22.56	46,925
Gas Dist Tech II	22.32	46,427	22.36	46,509
Skilled Laborer	17.63	36,670	17.73	36,878
Laborer	16.42	<u>34,155</u>	16.74	<u>34,819</u>
Total Distribution System		<u>\$ 319,953</u>		<u>\$ 322,837</u>
Certification Pay		4,000		4,000
Pager Pay		<u>7,800</u>		<u>7,800</u>
Total Base Wage/Salary		458,741		474,909
Class & Comp Study		<u>-</u>		<u>10,000</u>
Wage Allocation		<u>-</u>		<u>-</u>
Total Wage/Salary		<u>\$ 458,741</u>		<u>\$ 484,909</u>

2017 CAPITAL PROJECTS FUND BUDGET MESSAGE

CAPITAL PROJECTS FUND

This fund results from voter authorization of a 1% City sales tax for capital outlay projects. This 1% sales tax was extended in 2014 and will end at the end of year 2020. Revenue in the Capital Projects Fund can only be expended on capital outlay projects and cannot be used for any General Fund purpose.

REVENUE

At the present rate of retail sales, this 1% sales tax yields approximately \$1.34 million in sales tax revenue. Various capital improvement projects are planned for 2017 with moderate impact to the fund balance of approximately \$2.2 million. The total 2017 revenue budget includes grant revenue of \$5,455,583, which is up \$2,686,227 from the adopted 2016 budget.

EXPENDITURES

Expenditures from the Capital Projects Fund result from authorized capital improvement projects as determined by City Council during the budget process. The 2017 budgeted expenditures are \$9.03 million, which includes expenditures for all grants approved and is \$4.64 million more than 2016 adopted budget. 2017 expenditure distribution is 10.6% for Land Acquisition, 11% on Municipal Buildings, 10% on Street Improvements, 6.2% on Parks & Recreation, and 62.2% on other miscellaneous projects.

CAPITAL PROJECTS FUND

Statement of Revenues, Expenses and Change in Fund Balance

	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Revenues				
Sales Tax Receipts	\$ 1,345,389	\$ 1,200,000	\$ 1,430,073	\$ 1,342,691
Grant Revenue	1,624,286	2,769,356	1,575,520	5,455,583
Other Contributions	16,640	-	2,216	5,572
Interest Income	6,724	6,800	7,020	6,886
Transfers-in from GF	<u>-</u>	<u>-</u>	<u>1,350,000</u>	<u>-</u>
Total Revenues	<u>2,993,039</u>	<u>3,976,156</u>	<u>4,364,829</u>	<u>6,810,732</u>
Expenditures				
Capital Projects	<u>3,027,794</u>	<u>4,384,833</u>	<u>4,221,034</u>	<u>9,028,118</u>
Operating Income (Loss)	<u>(34,755)</u>	<u>(408,677)</u>	<u>143,795</u>	<u>(2,217,386)</u>
Fund Balance - January 1	<u>3,117,622</u>	<u>2,196,390</u>	<u>3,082,867</u>	<u>3,226,662</u>
Fund Balance - December 31	<u>\$ 3,082,867</u>	<u>\$ 1,787,713</u>	<u>\$ 3,226,662</u>	<u>\$ 1,009,276</u>

CAPITAL PROJECTS FUND

Budget Revenue Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Sales Tax Receipts	\$ 1,345,389	\$ 1,200,000	\$ 1,430,073	\$ 1,342,691
Federal Grants	-	-	-	-
State Grants	-	-	15,816	-
Grants - Other	2,000	-	-	-
CDOT (Historic Loop)	14,811	-	-	363,572
CDOT (Regional Signage)	-	287,200	-	371,852
CDOT (Welcome Center Rehab)	-	250,000	200,000	-
DOLA (Commercial St 1&2)	1,342,792	123,500	375,719	-
DOLA (Commercial St 3)	-	-	-	-
DOLA (Housing Authority Corazon)	255,305	220,026	8,985	517,481
DOLA (Cedar Street)	-	888,992	500,000	-
State Historical (Monument Lake)	-	-	-	19,757
State Historical (Hughes Lumber)	7,878	-	-	22,313
State Historical (Water Works)	1,500	-	-	19,320
State Trails (Ped Bridge)	-	-	-	192,014
CDOT (Sopris Trail)	-	-	-	200,000
GOCO (Sopris Trail Land)	-	999,638	-	-
CDOT (Old Sopris Blvd Addition)	-	-	-	539,099
Main St.	-	-	-	2,500
Space to Create/Artspace	-	-	275,000	2,000,000
Public Works Facility	-	-	200,000	207,675
Brownfields	-	-	-	500,000
ADA DOLA Grant	-	-	-	500,000
Grant Revenue	1,624,286	2,769,356	1,575,520	5,455,583
Miscellaneous Revenue	16,640	-	2,216	5,572
Interest Income	6,724	6,800	7,020	6,886
Transfers-in from GF	-	-	1,350,000	-
Total Revenues	<u>\$ 2,993,039</u>	<u>\$ 3,976,156</u>	<u>\$ 4,364,829</u>	<u>\$ 6,810,732</u>

CAPITAL PROJECTS
Budget Expense Summary

<u>PROJECT</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>9010 LAND</u>				
7301 Acquisition	\$ 5,188	\$ -	\$ -	\$ -
7304 Old Sopris Trail Section 2	2,979	1,085,638	-	286,000
7306 Boulevard Additional Phase 1, Old Sopris	-	-	173	673,874
Total Land	<u>8,166</u>	<u>1,085,638</u>	<u>173</u>	<u>959,874</u>
<u>9020 MUNICIPAL BUILDINGS</u>				
7420 Community Cntr Improvement	-	54,000	54,000	71,000
7440 Renovation Municipal Buildings	51,959	-	-	115,000
7476 Water Works Bldg Rehab	2,000	-	-	177,552
7477 Public Works Facility	13,094	-	377,351	200,000
7478 Trinidad WC Rehab	20,641	40,477	273,550	-
7479 Fire Station Annex Building	14,198	120,000	-	206,000
7480 Multimodal Building	-	-	-	-
7482 Police Department Relocation	4,295	100,000	296,985	92,000
7483 Demolition	-	100,000	-	100,000
Welcome Center Rehab	-	250,000	-	-
7481 Hughes Lumber (Docs & Structural)	<u>3,543</u>	-	-	<u>29,773</u>
Total Municipal Buildings	<u>109,730</u>	<u>664,477</u>	<u>1,101,885</u>	<u>991,325</u>
<u>9030 STREET IMPROVEMENTS</u>				
7505 City Wide Paving & Seal Coating	7,000	125,000	-	36,500
7515 City Wide Storm Drainage	-	-	-	50,000
7521 Commercial Street (1&2)	2,106,370	123,500	340,000	-
7522 Commercial Street In Kind	237,439	-	-	-
7523 Roundabout at 5 Points	38,543	-	65,000	-
7524 Cedar Street Extension & Restroom	31,221	888,992	1,291,727	60,000
7526 Storm Drainage - Riverwalk	-	30,000	-	-
7527 Stair Access - Riverwalk	-	40,000	-	-
7530 56 Flag Memorial/Train Repainting	-	-	-	2,500
7550 Way Finding Signage-Match 1	9,013	-	-	-
7551 Way Finding Signage-Match 2&3	-	75,000	-	-
7553 ADA Accessible Intersections	3,034	100,000	-	150,000
ADA DOLA Grant	-	-	-	500,000
7554 Historic Brick Street Renov Design	(1,806)	-	-	-
7557 Regional Signage	16,640	287,200	64,940	-
7558 Street Lighting (LED)	26,969	100,000	175,000	100,000
7559 Downtown Public Restrooms	-	-	-	-
Total Street Improvements	<u>2,474,424</u>	<u>1,769,692</u>	<u>1,936,667</u>	<u>899,000</u>

CAPITAL PROJECTS
Budget Expense Summary Continued

<u>PROJECT</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
<u>9040</u> <u>PARKS & RECREATION</u>				
7604 CDOT-Blvd Additional Trail	\$ -	\$ -	\$ 35,000	\$ -
7615 Citywide Tree Program	18,073	-	-	-
7616 Citywide Tree Mitigation	4,212	-	-	-
7618 Courts & Fields	-	20,000	-	20,000
7619 Riverwalk Tree Removal /Improvements	-	50,000	-	60,000
7641 Veteran's Park Improvements	-	-	-	-
7643 Monument Lake	5,771	-	8,790	50,707
7673 Purgatoire River Trout Habitat Imp	7,000	-	-	-
7674 Pedestrian Bridge	39,572	-	1,300	295,406
7678 Pedestrian Bridge In Kind	-	-	-	-
7675 City Wide Park Maintenance	2,959	-	12,078	10,000
7676 Central Park Lower Field Restrooms	-	40,000	-	-
7677 Dog Park	-	-	108,855	-
CDOT Boulevard Addition	-	-	-	-
7617 Parks Maintenance	-	15,000	-	-
7679 Parks & Recreation Board	-	100,000	-	100,000
7680 Expansion of Southside Park	-	-	-	-
Golf Course	-	-	-	25,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Parks & Recreation	<u>77,587</u>	<u>225,000</u>	<u>166,023</u>	<u>561,113</u>
<u>9050</u> <u>MISCELLANEOUS</u>				
7903 Trinidad Historic District Loop	56,821	-	-	536,548
7921 Community Center FF&E	22,941	-	-	-
7922 Fire Engine Purchase/Repair	19,264	-	-	70,000
7923 Seneca Grant (SWC)	-	-	4,800	-
7925 Colorado Main Street	12,388	25,000	25,000	25,000
7924 Art Space / Space to Create	-	130,000	850,000	3,450,000
7626 Art and Culture	-	25,000	-	25,000
7628 Sidewalk Revolving Fund	-	50,000	-	50,000
7629 Water Infrastructure	-	125,000	-	-
7627 Miner's Memorial Art	-	15,000	15,000	15,000
7930 IT Infrastructure	-	50,000	200,000	25,000
7931 Tiger Grant	-	-	12,500	-
7941 Regional Interpretive Signage	-	-	-	387,777
7942 Historic Train Repainting	19,978	-	-	-
7943 Corazon Square	226,494	220,026	8,985	517,481
Alley A Public Space	-	-	-	12,000
Brownfields	-	-	-	500,000
Landfill Scoreboard	-	-	-	3,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Miscellaneous	<u>357,887</u>	<u>640,026</u>	<u>1,116,285</u>	<u>5,616,806</u>
Total Expenditures	<u>\$ 3,027,794</u>	<u>\$ 4,384,833</u>	<u>\$ 4,221,034</u>	<u>\$ 9,028,118</u>

CAPITAL PROJECTS FUND
Four Year Capital Investment/Project Plan

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Anticipated Ongoing Revenues				
Sales Tax Receipts	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,430,000
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 1,430,000</u>
Planned Expenditures				
ADA Access	\$ 175,000	\$ 175,000	\$ 75,000	\$ 75,000
Demolition	\$ 100,000	\$ 100,000	\$ 100,000	\$100,000
Fire Equipment (Pumper)	\$ 70,000	\$ 70,000	\$ 70,000	-
Golf Course	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Library Projects	\$ 4,000	-	-	-
Miner's Memorial	\$ 15,000	-	-	-
Monument Lake	\$ 25,000	\$ 25,000	\$ 25,000	\$25,000
Parks & Playgrounds	\$ 20,000	\$ 20,000	\$ 20,000	\$20,000
Parks Board	\$ 100,000	\$ 100,000	\$ 100,000	\$100,000
Parks Maintenance	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Police Department Relocation	\$ 50,000	-	-	-
Sidewalks Revolving	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
Storm Sewer Rebuild	\$50,000	\$50,000	\$50,000	\$50,000
Street Lighting/LED	\$ 100,000	-	-	-
Street Resurfacing	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Train Repainting/Flags	\$2,500.00	\$2,500.00	\$ 25,000	\$ 2,500
Tree Management	-	\$ 50,000	-	-
Water Works Building	\$ 150,000	-	-	-
Youth Club	\$ 25,000	\$ 25,000	\$ 25,000	-
Total Expenditures	<u>\$ 1,126,500</u>	<u>\$ 832,500</u>	<u>\$ 705,000</u>	<u>\$ 587,000</u>
Operating Income (Loss)	<u>\$ 73,500</u>	<u>\$ 367,000</u>	<u>\$ 495,000</u>	<u>\$ 842,000</u>

2017 SPECIAL FUNDS BUDGET MESSAGE

The following is a description of Special Funds budgeted by the City for 2017.

LOTTERY FUND

In 2005, a special revenue fund was created to account for the share of state lottery monies sent to the City of Trinidad. These funds are received quarterly. The 2017 Lottery budgeted revenue of \$85,414 is projected to be 3% or \$2,514 more than the 2016 budgeted revenue.

Expenditures are limited to those types allowed by statute which relate generally to outdoor recreation. This could include: the acquisition, development, and maintenance of new conservation sites; capital improvements or maintenance for recreational purposes on any public site; maintenance of land, buildings, and other recreational facilities.

Projected expenditures for 2017 include citywide parks, swimming pool, and path & trails maintenance. The total 2017 expenditures budget is \$94,517 which is 54.9% or \$33,517 more than the 2016 budgeted expenditures. This would result in a 2017 projected ending fund balance of \$52,166.

TOURISM FUND

This fund is the result of voter authorization of a three percent City lodging tax for the promotion of tourism. The total 2017 revenue budget is \$226,995 which is \$16,995 or 8.1% more than 2016 budgeted revenue.

Expenditures can only be made for the promotion of tourism and are overseen by a City appointed Tourism Board. The total 2017 expenditures budget is \$396,983 which is \$186,983 more than 2016 budgeted expenditures. The most significant increases are the planned purchase of a new trolley and the addition of a Media and Graphics Specialist position. This would result in a 2017 projected ending fund balance of \$43,492.

LOTTERY FUND
Statement of Revenues, Expenditures and Fund Balance

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>BUDGET</u>	<u>2016</u> <u>PROJECTED</u>	<u>2017</u> <u>BUDGET</u>
<u>REVENUES</u>				
Lottery Income	\$ 80,756	\$ 82,750	\$ 88,000	\$ 85,344
Grant Revenue	-	-	-	-
Interest Income	<u>98</u>	<u>150</u>	<u>92</u>	<u>70</u>
 Total Revenues	 <u>80,854</u>	 <u>82,900</u>	 <u>88,092</u>	 <u>85,414</u>
<u>EXPENDITURES</u>				
Buildings & Shelters	84,772	-	-	-
Equipment Acquisition	4,759	-	5,000	-
Land Acquisition	-	-	-	-
Golf Course Maintenance	35,366	-	-	-
Path & Trails Maintenance	-	25,014	19,500	30,500
Vehicle Purchase	-	-	-	-
Parks Maintenance	31,810	22,826	22,800	49,017
Swim Pool Maintenance	<u>10,749</u>	<u>13,160</u>	<u>13,607</u>	<u>15,000</u>
 Total Expenditures	 <u>167,456</u>	 <u>61,000</u>	 <u>60,907</u>	 <u>94,517</u>
 Revenues over (under) Expense	 (86,602)	 21,900	 27,185	 (9,103)
 Beginning Fund Balance - January 1	 <u>120,686</u>	 <u>22,219</u>	 <u>34,084</u>	 <u>61,269</u>
 Ending Fund Balance - December 31	 <u>\$ 34,084</u>	 <u>\$ 44,119</u>	 <u>\$ 61,269</u>	 <u>\$ 52,166</u>

LOTTERY FUND
Budget Revenue and Expense Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Lottery Income	\$ 80,756	\$ 82,750	\$ 88,000	\$ 85,344
Grant - State Trails Program	-	-	-	-
Interest Income	<u>98</u>	<u>150</u>	<u>92</u>	<u>70</u>
Total Revenue	<u>80,854</u>	<u>82,900</u>	<u>88,092</u>	<u>85,414</u>
 <u>EXPENSE SUMMARY</u>				
9305 <u>Buildings & Shelters</u>				
Kit Carson Grandstand	<u>84,772</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Buildings & Shelters	<u>84,772</u>	<u>-</u>	<u>-</u>	<u>-</u>
9310 <u>Equipment Acquisition</u>				
Swimming Pool Furniture	4,759	-	-	-
9316 Golf Course Equipment	-	-	5,000	-
9317 Golf Course Maintenance	35,366	-	-	-
9334 Citywide Parks Maintenance	31,810	22,826	22,800	49,017
9336 Path & Trails Maintenance	-	25,014	19,500	30,500
9360 Swim Pool Maintenance	<u>10,749</u>	<u>13,160</u>	<u>13,607</u>	<u>15,000</u>
Total Equipment Acquisition	<u>82,684</u>	<u>61,000</u>	<u>60,907</u>	<u>94,517</u>
Total Expenditures	<u>\$ 167,456</u>	<u>\$ 61,000</u>	<u>\$ 60,907</u>	<u>\$ 94,517</u>

TOURISM FUND
Statement of Revenues, Expenditures and Fund Balance

	2015	2016	2016	2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>BUDGET</u>
<u>REVENUES:</u>				
Tourism Lodging Tax	\$ 228,370	\$ 210,000	\$ 239,749	\$ 226,983
Interest Income	12	-	12	12
Miscellaneous	<u>824</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>229,206</u>	<u>210,000</u>	<u>239,761</u>	<u>226,995</u>
<u>EXPENDITURES</u>				
Advertising/Promotion	123,050	38,700	106,867	50,000
Billboards	8,555	14,500	28,848	28,851
Other Expense	<u>12,085</u>	<u>156,800</u>	<u>74,285</u>	<u>318,132</u>
Total Expenditures	<u>143,690</u>	<u>210,000</u>	<u>210,000</u>	<u>396,983</u>
Revenues over (under) Expense	85,516	-	29,761	(169,988)
Beginning Fund Balance - January 1	<u>98,203</u>	<u>149,505</u>	<u>183,719</u>	<u>213,480</u>
Ending Fund Balance - December 31	<u>\$ 183,719</u>	<u>\$ 149,505</u>	<u>\$ 213,480</u>	<u>\$ 43,492</u>

TOURISM FUND
Budget Revenue and Expenditure Summary

<u>REVENUE SOURCE</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>	<u>2016 PROJECTED</u>	<u>2017 BUDGET</u>
Lodging Tax Receipts	\$ 228,370	\$ 210,000	\$ 239,749	\$ 226,983
Interest Income	12	-	12	12
Miscellaneous	<u>824</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>229,206</u>	<u>210,000</u>	<u>239,761</u>	<u>226,995</u>
 <u>EXPENSE SUMMARY</u>				
1001 Wages	-	-	22,000	41,473
2001 Social Security & Medicare	-	-	1,683	3,173
2003 Life Insurance	-	-	555	962
2005 Retirement	-	-	47	81
3402 Contract Services	2,102	85,000	5,150	54,000
4340 Trolley Maintenance	402	17,100	773	849
4402 Rents/Storage	1,750	16,000	2,450	1,800
5001 Advertising/Promotion	123,050	38,700	106,867	57,311
5002 Billboards	8,555	14,500	28,848	28,851
5030 In-Service Training	-	500	2,200	4,000
5034 Kiosks & Way-Finding Signage	-	-	-	25,000
6022 Office	-	-	-	1,500
7201 Machinery & Equipment	-	-	-	127,960
8901 Local Festival Funding	<u>7,831</u>	<u>38,200</u>	<u>39,427</u>	<u>50,023</u>
Total Expenses	<u>\$ 143,690</u>	<u>\$ 210,000</u>	<u>\$ 210,000</u>	<u>\$ 396,983</u>

TOURISM FUND
2017 Wage Schedule

<u>DEPARTMENT</u>	<u>2016</u> <u>HOURLY</u>	<u>2016</u> <u>ANNUAL</u>	<u>2017</u> <u>HOURLY</u>	<u>2017</u> <u>ANNUAL</u>
<u>Miscellaneous</u>				
Media & Graphics Specialist	\$ 15.38	\$ 31,990	\$ 15.42	\$ 32,073
Trolley Drivers	10.00	9,400	10.00	9,400
Total Base Wage/Salary		<u>9,400</u>		<u>9,400</u>
Wage Reduction		<u>-</u>		<u>-</u>
Total Wage/Salary		<u>\$ 41,390</u>		<u>\$ 41,473</u>